

BOARD OF COMMISSIONERS  
SAGINAW COUNTY ROAD COMMISSION  
COUNTY OF SAGINAW

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REGULAR MEETING  
April 23, 2024  
8:30 A.M.

1. CALL TO ORDER

Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Crannell.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Hare.

Aye 5

Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of April 09, 2024. Seconded by Wasmiller.

Aye 5

Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.

Roll Call Vote:

Aye 5

Nay 0

(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Finance Ziola recommended approval of the 2023 Act 51 Report.

Commissioner Hare moved to approve the 2023 Act 51 Report. Seconded by Wasmiller.

Roll Call Vote: Aye 5                      Nay 0  
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- b) Director of Finance Ziola recommended approval of the Primary to Local Fund Balance Transfer.

Commissioner Kestner moved to approve the Primary to Local Fund Balance Transfer. Seconded by Sangster.

Roll Call Vote: Aye 5                      Nay 0  
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- c) Director of Engineering Armentrout recommended accepting the 2023 Act 51 Decertification Resolution for Crane Road and Crego Boulevard.

Commissioner Sangster moved to accept the 2023 Act 51 Decertification Resolution for Crane Road and Crego Boulevard. Seconded by Kestner.

Roll Call Vote: Aye 5                      Nay 0  
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- d) Managing Director Borchard recommended approval to send two employees from the Finance Department to the 2024 CRA Finance & Human Resources Seminar, in Bay City, on May 21<sup>st</sup> and 22<sup>nd</sup>.

Commissioner Hare moved to approve sending two employees from the Finance Department to the 2024 CRA Finance & Human Resources Seminar, in Bay City, on May 21<sup>st</sup> and 22<sup>nd</sup>. Seconded by Sangster.

Roll Call Vote: Aye 5                      Nay 0  
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- e) Managing Director Borchard recommended approval of the addition of Policy Number: 5.11 – Title: Public Access to and Video Recording on Road Commission Property.

Commissioner Hare moved to approve the addition of Policy Number: 5.11 – Title: Public Access to and Video Recording on Road Commission Property. Seconded by Kestner.

Roll Call Vote: Aye 5                      Nay 0  
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- f) Managing Director Borchard recommended approval of the addition of Policy Number: 5.12 – Title: Video Recording of Road Commission Employees by the Public.

Commissioner Kestner moved to approve the addition of Policy Number: 5.12 – Title: Video Recording of Road Commission Employees by the Public. Seconded by Wasmiller.

Roll Call Vote: Aye 5                      Nay 0  
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

- Director of Engineering Armentrout – Discussed the Abandonment petition that was received by the Board for a portion of Bellevue Street in Buena Vista Township.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare.  
Motion Carried. **TIME: 9:19 a.m.**

CHAIRPERSON

BOARD SECRETARY

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Richard H. Crannell

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Sarah Gross