

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Organizational Meeting, Tuesday, the 14th of January 2020

Present Commissioners: **Sangster, Adams, Hare, Kestner & Crannell**

The Organizational Meeting was called to order by Commissioner Kestner at 8:22 a.m. The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to appoint Managing Director Borchard as Temporary Chairperson. Seconded by Commissioner Hare.

Ayes 5 Nays 0 Absent

Temporary Chairperson Borchard asked for nominations for permanent Chairperson of the Board for calendar year 2020.

Commissioner Kestner placed the name of Sangster as Chairperson of the Board for calendar year 2020. Seconded by Commissioner Adams.

The Temporary Chairperson called for additional nominations three (3) times.

There being no additional names offered, Commissioner Kestner moved that nominations be closed, and Sangster be named Chairperson for 2020. Seconded by Commissioner Adams.

Ayes 5 Nays 0 Absent
(Hare, Sangster, Adams, Crannell, Kestner)

The gavel was passed to Chairperson Sangster from Temporary Chairperson Borchard.

Chairperson Hare asked for nominations for Vice Chairperson of the Board for calendar year 2020.

Commissioner Hare moved to place the name of Adams as Vice Chairman of the Board for calendar year 2020. Seconded by Commissioner Adams.

Chairperson Sangster called for additional nominations three (3) times.

There being no additional names offered, Commissioner Hare moved that nominations be closed, and Commissioner Adams be named Vice-Chairperson for 2020. Seconded by Commissioner Kestner.

Ayes 5 Nays 0 Absent
(Sangster, Crannell, Hare, Kestner, Adams)

It was unanimously determined that the method of conducting of business be according to Roberts Rules of Order, as amended, for calendar year 2020.

It was unanimously determined that during the calendar year 2020, the Board will meet on the Second and Fourth Tuesday of each month. The Board will meet at the Road Commission Administration Building, 3020 Sheridan Avenue, Saginaw, Michigan, at 8:00 a.m. as a Committee of the Whole for the review and audit of vouchers, and at 8:30 a.m. to conduct the regular meeting of the Board, unless otherwise agreed to by the Board; and such other times and dates as might be called by the Chairman as a special meeting. In March 2020 the 1st meeting will be moved to Monday, March 9, 2020.

The following appointments were unanimously determined:

Dennis Borchard, Managing Director, (Superintendent*)
Angelic Zizumbo, Board Secretary

BANK RESOLUTION

Commissioner Kestner moved that signature cards be signed by the Commission members, Manager and Director of Finance & Benefits, and that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED that Huntington Bank, a Michigan banking corporation of Saginaw, Michigan, (hereinafter referred to as the "Bank"), be hereby designated as a depository for the Board of County Road Commissioners' Accounts Payable, Payroll Accounts and Prescription Card Accounts and authorized to accept in accordance with its rules and regulations for the credit of the Board of County Road Commissioners' Payroll and Accounts Payable Accounts and/or for collection, any checks, drafts or other negotiable instruments when endorsed in the name of the Board of County Road Commissioners (Saginaw County Road Commission) Accounts Payable and/or Payroll Accounts, by rubber stamp or otherwise; and

BE IT FURTHER RESOLVED, that the Manager for the Saginaw County Road Commission be authorized to open with the Bank such other accounts under such captions as may be required and deemed necessary by action of this Board; and

BE IT FURTHER RESOLVED, that any funds credited to such accounts with the Bank may be paid out or withdrawn upon checks drawn against these previously

mentioned accounts when signed by either the Manager, or Director of Finance & Benefits; and any of the following: John Sangster as Chairperson, Todd Hare as Chairperson, Dave Adams as Chairperson, Richard Crannell as Chairperson, or Deb Kestner as Chairperson, whose signatures shall be duly certified to the Bank, and the Bank is hereby authorized to honor with payment thereto any checks so signed, without inquiry as to the circumstances of issue or the disposition of the proceeds thereof. Supported by Commissioner Adams.

Ayes 5 (Sangster, Crannell, Hare, Kestner)	Nays 0	Absent
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Commissioner Kestner moved to accept the Organizational Chart for 2020 as presented. Seconded by Commissioner Adams.

Ayes 5	Nays 0	Absent
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Commissioner Adams moved to adopt the following resolution:

WHEREAS, under the laws of the State of Michigan, specifically M.S.A. 9.2422, Sections 722(f) load restrictions are imposed on highways in the State of Michigan during the months of March, April and May of each year; and

WHEREAS, the authority having jurisdiction of the roads, in this case, the Board of County Road Commissioners of Saginaw County, Michigan, may suspend the restrictions on roads under their jurisdiction; and

WHEREAS, the Board of County Road Commissioners of Saginaw County, Michigan, is convinced that it is to the best interest of the community that restrictions be suspended on certain roads and portions of roads which are a part of the county road system, and under the jurisdiction of the Board of County Road Commissioners of Saginaw County, Michigan.

NOW, THEREFORE, BE IT RESOLVED, that the following named roads within the limits indicated be classed "Frost free" or "all-season" roads and that normal loading be allowed during period of general restriction:

SEE LIST BELOW

Supported by Commissioner Crannell.

Ayes 5	Nays 0	Absent
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FROST FREE ROAD LIST

Approved at 1-14-20 Board Meeting

Adams Street	Tittabawassee Road to Kochville
Bell Road	Rathbun to Curtis
Beyer Road	E. Washington Road (M-81), N. 1,000 ft.
Beyer Road	Burt to Village of Birch Run Limits
Beyer Road	Burt to Willard
Birch Run Road	Gera to Reese Rd
Blackmar Road	Moorish to Busch
Broadway Street	Iowa to Loren Hemerline yard
Burt Road	Dixie Highway to Beyer Road
Busch Road	Blackmar to Dixie
Busch Road	Sheridan to Bell
Carrollton Road	Saginaw City Limits to Westervelt Road
Cedar Street (Hemlock)	Gratiot Rd (M-46) to Saginaw Co. Gar. (Hemlock)
Center Road	Swan Creek Road to Tittabawassee Road
Chapin Road	Townline to Grabowski
Chapin Road	South County Line to M-57
Curtis Road	Sheridan to Bell
Dixie Highway	Hess Road to South County Line
Elm Street (Hemlock)	Gratiot Road (M-46) to Washington Street
Enterprise Drive	0.25 mile E. and 0.25 mile W. of Bay Road (M-84)
Fashion Square Blvd.	Shattuck Road to Loeffler Ln.
Fifth Street (Freeland)	Freeland Road N. 500 ft.
Fortune Boulevard	Tittabawassee to 1429' South
Freeland Road	River Rd to Garfield Road
Garfield Road	County line S. to Midland Road (M-47)
Gary Road	Gasper to Sheridan (M-13)
Gasper Road	Gary Rd to Fergus Rd
Geddes Road	Orr Road to Graham Road
Geddes Road	Graham Road to Miller Road
Grabowski Road	Merrill to Chapin
Graham Road	Gratiot Road (M-46) to Geddes Road
Hack Road	Wolf Road to West Dead End
Hemlock Road	Gratiot Road (M-46) to Wickes Elevator
Hemmeter Road	Brockway Road to State Street
Hess Street	City Limits at Railroad Tracks E. to Towerline Road
Iowa Street	Dixie Highway to Broadway
Junction Road	Dixie Highway to Frankenmuth City Limits
Janes Road	Outer Drive to Towerline Road
Kochville Road	Michigan Road to Melbourne Road
Kochville Road	Bay to Davis
Kochville Road	Bay to 700 ft west
Loeffler Ln	Bay to Fashion Square Blvd.

Mapleridge Road	Carrollton Road to 6th Street Bridge
McCarty Road	800' W. of Bay Road (M-84) to Fashion Sq. Blvd.
Meridian Rd	M-46 to N. County Line Rd.
Michigan, N. Rd.	City Limits to Shattuck Road
Michigan, N. Rd.	Tittabawassee to Pierce
Michigan, W. Rd.	City Limits N. to Center Road
Miller Road	Swan Creek to State Road
Moorish Road	Birch Run to Blackmar
Morley Drive	0.25 mile N. of Holland Road (M-46)
W. Morley Drive	M-46 to Morley Drive
Nodular Drive	S. off E. Washington Road (M-81)
Old US 10 (Midland Rd)	Midland Road (M-47) to N. County Line
Orr Road	Gratiot to Frost
Outer Drive	Hess Road 3300' North of M-81
Perkins Street	City Limits to 26th Street
Pierce Road	M-47 to Garfield
Pine Street (Hemlock)	Gratiot Road (M-46) to Doyle Road
Portsmouth Road	M-81 to Munger Road
Prospect Street	Dixie Highway to Williamson Road
Rathbun Road	Morseville to Moorish
Reserve Street	Tulane Street to Carrollton Road
River Road	Swan Creek Road to Gratiot (M-46)
Schomaker Road	Graham to West 700'
Schust Road	Barnard Road to 0.50 mi. W. of Bay Road (M-84)
Sharon Road	Village Limits of Oakley to Ditch Road
Sharon Road	VL of Chesaning to 1,300 feet north
Shattuck Road	N. Center Road to Carrollton Road
Sheridan Road	Treanor Street to Busch Road
Stoker Road	Michigan to Carrollton
Sugar Street	Carrollton Road to Sugar Plant
Sunshine Ct.	Graham Rd. to the West
Swan Creek Road	Center to Graham Road
Temple Ct.	West of Bay Rd. (M-84)
Tittabawassee Road	M-47 to Westervelt Road
Townline Road	Chapin to Hemlock
Towerline Road	Hess to M-81
Trautner Drive	Bay to Davis
Tulane Street	Elm Street to Reserve Street
Tyler Street	Carrollton Road to Wayne Soap Company
Universal Drive	Bay Road to Fashion Square Blvd.
Venoy Road	Kochville South 800'
Walnut Street	Carrollton Road to Lincoln Street
Washington St. (Hem.)	Hemlock Road to Elm Street
Westbay Drive	Fortune Blvd to Bay Road

Westervelt Road	Carrollton Road to Kochville Road
Wicco Drive	300' N. of E. Washington Road (M-81)
Williamson Road	Prospect Street to Dixie Highway
Wolf Road	E. Washington Road (M-81) to Hack Road

Resolution Authorizing Implementation of Weight Restrictions

Commissioner Kestner moved the adoption of the following resolution:

WHEREAS, and pursuant to the provisions of Act 321 of 1923 and its amendments being M.S.A. 9.2419, Section 719, weight restrictions may be established on roads in this Board's jurisdiction prior to March 1996, to be effective the date and time determined appropriate by the Managing Director or his authorized representative.

NOW, THEREFORE, BE IT RESOLVED, that the Managing Director or his authorized representative is hereby authorized to suspend and re-instate such restrictions during the time period covered by this Act at such date and time as he determines frost conditions so warrant.

Seconded by Commissioner Crannell.

Ayes 5

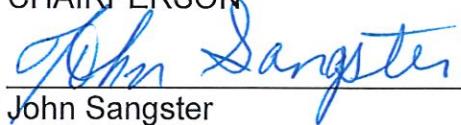
Nays 0

Absent

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Hare.

TIME: 8:29 a.m.

CHAIRPERSON



 John Sangster

BOARD SECRETARY

 Angelic Zizumbo

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Monday, the 14th January, 2020

Present Commissioners: **Sangster, Adams, Hare, Kestner & Crannell**

TIME: 8:31 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Assistant to Engineering Hare, Director of Maintenance Medina, and Board Secretary Zizumbo.

The Pledge of Allegiance was recited in unison.

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Hare.

Aye 5 Nays 0 Absent

Commissioner Adams moved to approve the minutes of the regular meeting and closed session of December 23, 2019. Seconded by Commissioner Kestner.

Ayes 5 Nays 0 Absent

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell

Ayes 5 Nays 0 Absent
(Sangster, Adams, Hare, Crannell, Kestner)

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Maintenance Medina recommended approval for an extension from vender Wilkinson of their 2019 Bid Proposal #25 - Well Brine.

Commissioner Kestner moved to approve an extension from vender Wilkinson of their 2019 Bid Proposal #25 Well Brine. Seconded by Commissioner Adams.

Assistant Engineer Hare spoke about and recommended to award Kochville Road Design Services.

Commissioner Kestner moved to award the Kochville Road Design Services. Seconded by Commissioner Adams.


Ayes 5 Nays 0 Absent
(Kestner, Hare, Adams, Crannell, Sangster)

General Reports of Officers were given by: Board Secretary Zizumbo, Director of Finance & Benefits Girard; Director of Maintenance Medina, Assistant to Engineering Hare, and Managing Director Borchard.

Commissioners' Comments: None
Extended Public Comments: None

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:11a.m.**

CHAIRPERSON



John Sangster

BOARD SECRETARY

Angelic Zizumbo

**THE REGULAR MEETING
SCHEDULED FOR 1-28-2020 OF
THE BOARD OF COUNTY ROAD
COMMISSIONERS OF SAGINAW
COUNTY
HAS BEEN CANCELLED.**

THANK YOU!



BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 11th, February 2020

Present Commissioners: **Sangster, Adams, Hare, Kestner & Crannell**

TIME: 8:31 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Assistant to Engineering Hare, Director of Maintenance Medina, and Board Secretary Zizumbo.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Kestner.

Aye 5 Nays 0 Absent

Commissioner Kestner moved to approve the minutes of the organizational and regular meeting of January 14, 2020. Seconded by Commissioner Crannell.

Aye 5 Nays 0 Absent

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Adams.

Ayes 5 Nays 0 Absent
(Adams, Hare, Crannell, Kestner, Sangster)

PUBLIC COMMENTS: Managing Director Borchard informed the board of the resignation of Assistant Engineer Hare whose last day is Thursday, February 13, 2020. Borchard stated Mr. Hare has been incredible asset to SCRC and that we wish him success in his endeavors.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Maintenance Medina spoke about the Snow and Ice Equipment Seminar hosted by Truck & Trailer Specialties, Inc, being held on May 5 & 6, 2020 in Monroe, Wisconsin.

Commissioner Kestner moved to approve 2 mechanics to attend the Snow and Ice Equipment Seminar hosted by Truck & Trailer Specialties, Inc. to be held on May 5 and 6, 2020 in Monroe, Wisconsin. Seconded by Commissioner Crannell.

Ayes 5 Nays 0 Absent
(Hare, Crannell, Kestner, Adams, Sangster)

Director Medina recommended approval for an extension from vendor M & M Pavement Marking, Inc. of their 2019 Bid Proposal #27 - Symbols.

Commissioner Hare moved to approve an extension from vendor M & M Pavement Marking, Inc. of their 2019 Bid Proposal #27 - Symbols. Seconded by Adams.

Ayes 5 Nays 0 Absent
(Crannell, Kestner, Adams, Hare, Sangster)

Director Medina discussed the 2020 Annual Maintenance Bids and recommended awarding to the lowest and best bidders.

Commissioner Hare moved to award the 2020 Annual Maintenance Bids to the lowest and best bidders. Seconded by Adams.

Ayes 5 Nays Absent
(Kestner, Adams, Hare, Crannell, Sangster)

Director of Engineering Armentrout discussed the Resolution Dixie Highway EDA Grant.

Commissioner Kestner moved to approve the acceptance of the Resolution of the Dixie Highway EDA Grant. Supported by Commissioner Hare.

Ayes 5 Nays Absent
(Adams, Hare, Crannell, Kestner, Sangster)

Director of Engineering Armentrout requested the awarding of the 2020 Construction Engineering Services Contract for the following projects to the respective lowest and best bids:

Davis Road Reconstruction (Tittabawassee to Pierce): Spicer engineering
Freeland Road Roundabout: OHM Advisors
Tittabawassee Road Resurfacing (Mackinaw to Midland): ROWE
Seymour Road Reconstruction (Bell to Dorwood): Spicer Engineering
Ambrose and Bishop Road Reconstruction: OHM Advisors
Bell Road Resurfacing (Busch to Curtis): ROWE

Commissioner Kestner moved to award the 2020 Construction Engineering Services

Contract to the respective lowest and best bids, per the Engineers' recommendation. Seconded by Commissioner Adams.

Ayes 5 Nays Absent
(Hare, Crannell, Kestner, Adams, Sangster)

General Reports of Officers were given by: Board Secretary Zizumbo, Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

Commissioners' Comments: None
Extended Public Comments: None

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 9:04 a.m.**

CHAIRPERSON

BOARD SECRETARY

John Sangster

Angelic Zizumbo

(Kestner, Hare, Adams, Crannell, Sangster)

Managing Director Borchard recommended approval for 1 SCRC employee and 2-3 union members to attend the 2020 Michigan Safety Conference held April 7-8, in Grand Rapids.

Commissioner Kestner moved to approve 1 SCRC employee and 2-3 union members to attend the 2020 Michigan Safety Conference held April 7-8, in Grand Rapids. Seconded by Adams.

Ayes 5 Nays 0 Absent
(Hare, Adams, Crannell, Kestner, Sangster)

Director of Engineering Armentrout recommended approval of the MDOT Contract – Davis Rd.

Commissioner Kestner moved to approve the MDOT Contract – Davis Rd. Seconded by Crannell.

Ayes 5 Nays Absent
(Adams, Crannell, Kestner, Hare, Sangster)

Director of Engineering Armentrout recommended approval of the 2019 County Certification Maps.

Commissioner Hare moved to approve the 2019 County Certification Maps. Supported by Commissioner Adams.

Ayes 5 Nays Absent
(Crannell, Kestner, Hare, Adams, Sangster)

Director of Engineering Armentrout requested the awarding of the 2020-2021 Bridge Inspections Contract.

Commissioner Kestner moved to award the 2020-2021 Bridge Inspections Contract. Seconded by Commissioner Crannell.

Ayes 5 Nays Absent
(Kestner, Hare, Adams, Crannell, Sangster)

General Reports of Officers were given by: Board Secretary Zizumbo, Director of Finance & Benefits Girard; Director of Maintenance Medina, Assistant to Engineering Hare, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

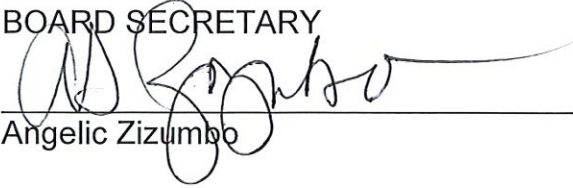
There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 8:49 a.m.**

CHAIRPERSON



John Sangster

BOARD SECRETARY



Angelic Zizumbo

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Monday the 9th, March 2020

Present Commissioners: **Adams, Hare, Kestner & Crannell**

Absent Commissioners: **Sangster**

TIME: 8:30 a.m. The regular meeting was called to order: Vice-Chairperson Adams presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Assistant to Engineering Hare, Director of Maintenance Medina, and Board Secretary Zizumbo.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Crannell.

Ayes 4 Nays 0 Absent 1

Commissioner Kestner moved to approve the minutes of the regular meeting of February 25, 2020. Seconded by Commissioner Crannell.

Ayes 4 Nays 0 Absent 1

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Ayes 4 Nays 0 Absent 1
(Crannell, Kestner, Hare, Adams)

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard spoke about the CRA Manager's Retreat which is being held in Gaylord, May 7-8.

Commissioner Kestner moved to approve Managing Director Borchard to attend the CRA Manager's Retreat being held in Gaylord, May 7-8. Seconded by Commissioner Crannell.

Ayes 4
(Kestner, Hare, Crannell, Adams)

Nays 0

Absent 1

Managing Director Borchard spoke about the next Bluewater Meeting which is being hosted by SCRC on April 23 at the Trillium Banquet Center.

Commissioner Hare moved to approve Bluewater Meeting hosted by SCRC on April 23 at the Trillium Banquet Center. Seconded by Kestner.

Ayes 4
(Crannell, Kestner, Hare, Adams)

Nays 0

Absent 1

Director of Engineering Armentrout recommended approval of the 2020 MDOT Performance Resolution.

Commissioner Kestner moved to approve the 2020 MDOT Performance Resolution. Seconded by Crannell.

Ayes 4
(Hare, Crannell, Kestner, Adam)

Nays

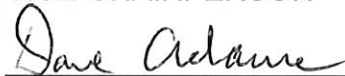
Absent 1

General Reports of Officers were given by: Board Secretary Zizumbo, Director of Finance & Benefits Girard; Director of Maintenance Medina, Assistant to Engineering Hare, and Managing Director Borchard.

Commissioners' Comments: None
Extended Public Comments: None

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 8:43 a.m.**

VICE-CHAIRPERSON



Dave Adams

BOARD SECRETARY



Angelic Zizumbo

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan and via Phone Conferencing on

Regular Meeting, Tuesday, the 24th, March 2020

Present Commissioners: **Sangster, Adams, Hare, Kestner & Crannell**

TIME: 8:39 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Assistant to Engineering Hare, Director of Maintenance Medina, and Board Secretary Zizumbo.

The Pledge of Allegiance was recited in unison.

Commissioner Crannell moved to approve the agenda. Seconded by Commissioner Sangster.

Ayes 5 Nays 0 Absent

Commissioner Hare moved to approve the minutes of the regular meeting of March 9, 2020. Seconded by Commissioner Crannell.

Ayes 5 Nays 0 Absent

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Ayes 5 Nays 0 Absent
(Adams, Hare, Crannell, Kestner, Sangster)

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

General Reports of Officers were given by: Board Secretary Zizumbo, Director of Finance & Benefits Girard; Director of Maintenance Medina, Assistant to Engineering Hare, and Managing Director Borchard.

Commissioners' Comments: None
Extended Public Comments: None

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 8:46 a.m.**

CHAIRPERSON

BOARD SECRETARY

John Sangster

Mike Girard

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan and via Phone Conferencing on

Regular Meeting, Tuesday, the 14th, April 2020

Present Commissioners: **Sangster, Adams, Hare, Kestner & Crannell**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Armentrout, Director of Maintenance Medina, and Board Secretary Zizumbo.

The Pledge of Allegiance was recited in unison.

Commissioner Crannell moved to approve the agenda. Seconded by Commissioner Kestner.

Aye 5 Nays 0 Absent

Commissioner Crannell moved to approve the minutes of the regular meeting of March 24, 2020. Seconded by Commissioner Kestner.

Aye 5 Nays 0 Absent

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Adams.

Ayes 5 Nays 0 Absent
(Adams, Hare, Crannell, Kestner, Sangster)

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering Armentrout recommended the approval of the Resolution for the Construction Engineering and Surveying bid for the Dixie Highway Resurfacing Project.

Commissioner Kestner moved to approve the Resolution for the Construction Engineering and Surveying bid for the Dixie Highway Resurfacing Project. Seconded by

Commissioner Crannell.

Ayes 5 Nays 0 Absent
(Hare, Crannell, Kestner, Adams, Sangster)

General Reports of Officers were given by: Board Secretary Zizumbo, Director of Finance & Benefits Girard; Director of Maintenance Medina, Assistant to Engineering Hare, and Managing Director Borchard.

Commissioners' Comments: None
Extended Public Comments: None

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 8:48 a.m.**

CHAIRPERSON

BOARD SECRETARY

John Sangster

Angelic Zizumbo

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan and via Phone Conferencing on

Regular Meeting, Tuesday, the 12th 2020

Present Commissioners: **Sangster, Adams, Hare, Kestner & Crannell** (call to order)

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Armentrout, Director of Maintenance Medina, and Board Secretary Zizumbo.

The Pledge of Allegiance was recited in unison.

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Crannell

Aye 5 Nays 0 Absent

Commissioner Hare moved to approve the minutes of the regular meeting of April 14, 2020. Seconded by Commissioner Crannell.

Aye 5 Nays 0 Absent

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 5 Nays 0 Absent
(Crannell, Kestner, Adams, Hare, Sangster)

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering Armentrout recommended the approval of the amended MDOT Davis Rd Contract.

Commissioner Kestner moved to approve the amended MDOT Davis Rd Contract. Seconded by Commissioner Hare.

Ayes 5 Nays 0 Absent
(Kestner, Adams, Hare, Crannell, Sangster)

Director of Finance Girard recommended approval of the 2019 Act 51 Report.

Commissioner Hare moved to approve the 2019 Act 51 Report. Seconded by Commissioner Crannell.

Ayes 5 Nays 0 Absent
(Adams, Hare, Crannell, Kestner, Sangster)

Director of Finance Girard recommended approval of Primary to Local Fund Transfer.

Commissioner Adams moved to approve the Primary to Local Fund Transfer. Seconded by Commissioner Crannell.

Ayes 5 Nays 0 Absent
(Hare, Crannell, Kestner, Adams, Sangster)

General Reports of Officers were given by: Board Secretary Zizumbo, Director of Finance & Benefits Girard; Director of Maintenance Medina, Assistant to Engineering Hare, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 8:48 a.m.**

CHAIRPERSON

BOARD SECRETARY

John Sangster

Angelic Zizumbo

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 26th May 2020

Present Commissioners: **Sangster, Adams, Hare, Kestner & Crannell**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Armentrout, Director of Maintenance Medina, and Board Secretary Zizumbo.

The Pledge of Allegiance was recited in unison.

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5 Nays 0 Absent

Commissioner Crannell moved to approve the minutes of the regular meeting of May 12, 2020. Seconded by Commissioner Hare.

Ayes 5 Nays 0 Absent

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Adams.

Ayes 5 Nays 0 Absent
(Adams, Hare, Crannell, Kestner, Sangster)

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering Armentrout recommended approval of the MDOT contract for the Freeland-River Rd roundabout.

Commissioner Kestner moved to approve the MDOT contract for the Freeland-River Rd roundabout. Seconded by Crannell.

Ayes 5 Nays 0 Absent
(Hare, Crannell, Kestner, Adams, Sangster)

Director of Engineering Armentrout discussed the 2023 Local Bridge Program Resolution.

Commissioner Kestner moved to approve the 2023 Local Bridge Program Resolution. Seconded by Adams.

Ayes 5 Nays 0 Absent
(Crannell, Kestner, Adams, Hare, Sangster)

Director Engineering Armentrout discussed and recommended to award the construction contract for the Dixie Highway Road Improvements Project.

Commissioner Crannell moved to award the construction contract for the Dixie Highway Road Improvements Project to Champagne and Marx Excavating, Inc. Seconded by Hare.

Ayes 5 Nays Absent
(Kestner, Adams, Hare, Crannell, Sangster)

Director Engineering Armentrout discussed and recommended to award the construction contract for the 2020 Concrete Repairs to Rodney Woods Builder.

Commissioner Hare moved to award the construction contract for the 2020 Concrete Repairs to Rodney Woods Builder. Seconded by Crannell.

Ayes 5 Nays Absent
(Adams, Hare, Crannell, Kestner, Sangster)

Director Engineering Armentrout discussed and recommended to award the 2020 HMA Grade Prep and Paving to Pyramid Paving and Contracting, Inc.

Commissioner Adams moved to award the construction contract for the 2020 HMA Grade Prep and Paving to Pyramid Paving and Contracting, Inc. Seconded by Hare.

Ayes 5 Nays Absent
(Hare, Crannell, Kestner, Adams, Sangster)

Director of Engineering Armentrout recommended the approval of Consumers Energy Easement for Davis Rd.

Commissioner Hare moved to approve the Consumers Energy Easement for Davis Rd. Seconded by Commissioner Adams.

Ayes 5 Nays Absent

(Adams, Hare, Crannell, Kestner, Sangster)

Director of Finance Girard discussed and recommended the approval of the MERS Service Credit Opt-Out.

Commissioner Kestner moved to approve the MERS Service Credit Opt-Out. Seconded by Commissioner Crannell.

Ayes 5 Nays Absent
(Hare, Crannell, Kestner, Adams, Sangster)

General Reports of Officers were given by: Board Secretary Zizumbo, Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Crannell moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 8:52 a.m.**

CHAIRPERSON

BOARD SECRETARY

John Sangster

Angelic Zizumbo

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 9th of June 2020

Present Commissioners: **Sangster, Adams, Hare, Kestner & Crannell**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Borchard, Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Girard, and Board Secretary Zizumbo.

The Pledge of Allegiance was recited in unison.

Commissioner Crannell moved to approve the agenda. Seconded by Commissioner Adams.

Aye 5 Nays 0 Absent

Commissioner Kestner moved to approve the minutes of the regular meeting of May 26, 2020. Seconded by Commissioner Crannell.

Ayes 5 Nays 0 Absent

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Adams.

Ayes 5 Nays 0 Absent
(Adams, Hare, Kestner, Crannell, Sangster)

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

General Reports of Officers were given by: Board Secretary Zizumbo, Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Crannell moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 8:47 a.m.**

CHAIRPERSON

BOARD SECRETARY

John Sangster

Angelic Zizumbo

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 23rd of June 2020

Present Commissioners: **Sangster, Adams, Hare, Kestner & Crannell**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Armentrout, Director of Maintenance Medina, Director of Information Technology Gradowski, and Board Secretary Zizumbo.

The Pledge of Allegiance was recited in unison.

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Adams

Aye 5 Nays 0 Absent

Commissioner Hare moved to approve the minutes of the regular meeting of June 9, 2020. Seconded by Commissioner Adams

Ayes 5 Nays 0 Absent

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner

Ayes 5 Nays 0 Absent
(Adams, Hare, Crannell, Kestner, Sangster)

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering Armentrout recommended approval of the MDOT contract for Bell Road from Bush Road to Curtis Road project.

Commissioner Crannell moved to approve the MDOT contract for Bell Road from Bush Road to Curtis Road. Seconded by Adams.

Ayes 5 Nays 0 Absent
(Hare, Crannell, Kestner, Adams, Sangster)

Director of Engineering Armentrout recommended the approval of the SATA Re-Designation Resolution 2020.

Commissioner Crannell moved to approve the SATA Re-Designation Resolution 2020. Seconded by Hare.

Ayes 5 Nays 0 Absent
(Crannell, Kestner, Adams, Hare, Sangster)

Director Engineering Armentrout discussed and recommended approval of the Consumer Energy Consent Agreement.

Commissioner Kestner moved to approve the Consumer Energy Consent Agreement. Seconded by Adams

Ayes 5 Nays Absent
(Kestner, Adams, Hare, Crannell, Sangster)

General Reports of Officers were given by: Board Secretary Zizumbo, Director of Finance & Benefits Girard; Director of Information Technology Gradowski, Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

Commissioners' Comments: None
Extended Public Comments: None

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Crannell Motion Carried. **TIME: 8:45 a.m.**

CHAIRPERSON

BOARD SECRETARY

John Sangster

Angelic Zizumbo

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 14th of July 2020

Present Commissioners: **Sangster, Adams, Hare, Kestner & Crannell**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Armentrout, Director of Maintenance Medina, and Board Secretary Zizumbo.

The Pledge of Allegiance was recited in unison.

Commissioner Crannell moved to approve the agenda. Seconded by Commissioner Adams.

Aye 5 Nays 0 Absent

Commissioner Kestner moved to approve the minutes of the regular meeting of June 23, 2020. Seconded by Commissioner Crannell.

Ayes 5 Nays 0 Absent

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 5 Nays 0 Absent
(Adams, Hare, Crannell, Kestner, Sangster)

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

PRESENTATION:

Heather Thomas Verhaeghe of Gardner, Provenzano, Thomas, and Luplow, PC CPA presented the FY 2019 audit.

NEW BUSINESS:

Director of Finance Girard recommended approval the Fiscal Year 2019 Audit as presented.

Commissioner Kestner moved to approve the Fiscal Year 2019 audit as presented. Seconded by Hare.

Ayes 5 Nays 0 Absent
(Hare, Crannell, Kestner, Adams, Sangster)

General Reports of Officers were given by: Board Secretary Zizumbo, Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Crannell moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 8:56 a.m.**

CHAIRPERSON

BOARD SECRETARY

John Sangster

Angelic Zizumbo

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 28th of July 2020

Present Commissioners: **Sangster, Adams, Hare, Kestner & Crannell**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Armentrout, Director of Maintenance Medina, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

The Pledge of Allegiance was recited in unison.

Commissioner Crannell moved to approve the agenda. Seconded by Commissioner Kestner.

Aye 5 Nays 0 Absent

Commissioner Hare moved to approve the minutes of the regular meeting of July 14, 2020. Seconded by Commissioner Adams.

Ayes 5 Nays 0 Absent

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Ayes 5 Nays 0 Absent
(Adams, Hare, Crannell, Kestner, Sangster)

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed the Blue Water Meeting set via Teams for Thursday July 30, 2020 hosted by SCRC.

General Reports of Officers were given by: Board Secretary Zizumbo, Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering

Armentrout, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 8:48 a.m.**

CHAIRPERSON

BOARD SECRETARY

John Sangster

Angelic Zizumbo

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 11th of August 2020

Present Commissioners: **Sangster, Adams, Hare, Kestner & Crannell**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Armentrout, Director of Maintenance Medina, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

The Pledge of Allegiance was recited in unison.

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5 Nays 0 Absent

Commissioner Hare moved to approve the minutes of the regular meeting of July 28, 2020. Seconded by Commissioner Kestner.

Ayes 5 Nays 0 Absent

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Ayes 5 Nays 0 Absent
(Adams, Hare, Crannell, Kestner, Sangster)

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed the COVID-19 Preparedness Plan and Policy.

Commissioner Kestner moved to approve the COVID-19 Preparedness Plan and Policy. Seconded by Hare.

Ayes 5 Nays 0 Absent
(Hare, Crannell, Kestner, Adams, Sangster)

General Reports of Officers were given by: Board Secretary Zizumbo, Information Technology Manager Gradowski, Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Crannell moved to adjourn. Seconded by Commissioner Adams. Motion Carried. **TIME: 8:49 a.m.**

CHAIRPERSON

BOARD SECRETARY

John Sangster

Angelic Zizumbo

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 25th of August 2020

Present Commissioners: **Sangster, Adams, Kestner & Crannell**

Absent: **Hare**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Armentrout, Director of Maintenance Medina, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

The Pledge of Allegiance was recited in unison.

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 4 Nays 0 Absent 1

Commissioner Crannell moved to approve the minutes of the regular meeting of August 11, 2020. Seconded by Commissioner Adams.

Ayes 4 Nays 0 Absent 1

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Adams.

Ayes 4 Nays 0 Absent 1
(Adams, Crannell, Kestner, Sangster)

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Finance Girard discussed the Public Act 51, Section 18j (MDOT Form 2067).

Commissioner Kestner moved to approve the Public Act 51, Section 18j (MDOT Form 2067). Seconded by Adams.

Ayes 4 Nays 0 Absent 1
(Crannell, Kestner, Adams, Sangster)

General Reports of Officers were given by: Board Secretary Zizumbo, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Crannell moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 8:47 a.m.**

CHAIRPERSON

BOARD SECRETARY

John Sangster

Angelic Zizumbo

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 8th of September 2020

Present Commissioners: **Sangster, Adams, Hare, Kestner & Crannell**

TIME: 8:31 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Armentrout, Director of Maintenance Medina, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

The Pledge of Allegiance was recited in unison.

Commissioner Crannell moved to approve the agenda. Seconded by Commissioner Kestner.

Aye 5 Nays 0 Absent

Commissioner Hare moved to approve the minutes of the regular meeting of August 25, 2020. Seconded by Commissioner Adams.

Ayes 5 Nays 0 Absent

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Adams.

Ayes 5 Nays 0 Absent
(Adams, Hare, Crannell, Kestner, Sangster)

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

General Reports of Officers were given by: Board Secretary Zizumbo, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Crannell moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 8:43 a.m.**

CHAIRPERSON

BOARD SECRETARY

John Sangster

Angelic Zizumbo

**THE REGULAR MEETING
SCHEDULED FOR 9-22-2020 OF
THE BOARD OF COUNTY ROAD
COMMISSIONERS OF SAGINAW
COUNTY
HAS BEEN CANCELLED.**

THANK YOU!



BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 13th October 2020

Present Commissioners: **Sangster, Adams, Crannell, Hare, & Kestner**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Armentrout, Director of Maintenance Medina, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

The Pledge of Allegiance was recited in unison.

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5 Nays 0 Absent

Commissioner Hare moved to approve the minutes of the regular meeting of September 8, 2020. Seconded by Commissioner Adams.

Ayes 5 Nays 0 Absent

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Adams.

Ayes 5 Nays 0 Absent
(Adams, Crannell, Hare, Kestner, Sangster)

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering Armentrout presented Quail Hollow IV Final Plat and recommended approval.

Commissioner Crannell moved to approve the Quail Hollow IV Final Plat. Seconded by Kestner.

Ayes 5 Nays 0 Absent
(Crannell, Hare, Kestner, Adams, Sangster)

General Reports of Officers were given by: Board Secretary Zizumbo, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Adams. Motion Carried. **TIME: 8:52 a.m.**

CHAIRPERSON

BOARD SECRETARY

John Sangster

Angelic Zizumbo

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 27th of October 2020

Present Commissioners: **Sangster, Adams, Hare, Kestner & Crannell**

TIME: 8:31 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Armentrout, Director of Maintenance Medina, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

The Pledge of Allegiance was recited in unison.

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Adams.

Aye 4 Nays 0 Absent 1

Commissioner Hare moved to approve the minutes of the regular meeting of October 13, 2020. Seconded by Commissioner Adams.

Ayes 4 Nays 0 Absent 1

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Ayes 4 Nays 0 Absent 1
(Adams, Hare, Kestner, Sangster)

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering Armentrout requested awarding the FEMA funded Culvert Replacement Project to L.J. Construction Inc. for the following roads:

Verne Rd (Albee Twp)
Brennan Rd (Fremont Twp)

Colvin Rd (Marion Twp)
Vasold Rd (Tittabawassee Twp)

Commissioner Kestner moved to award the FEMA funded Culvert Replacement Project for said roads. Seconded by Adams.

Ayes 5 Nays 0 Absent
(Crannell, Hare, Kestner, Adams, Sangster)

General Reports of Officers were given by: Board Secretary Zizumbo, Information Technology Manager Gradowski, Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

Commissioners' Comments: None
Extended Public Comments: None

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 8:54 a.m.**

CHAIRPERSON

BOARD SECRETARY

John Sangster

Angelic Zizumbo

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan and via Phone Conferencing on:

Regular Meeting, Tuesday, the 10th of November 2020

Present Commissioners: **Sangster, Adams** (*joined at 8:36 a.m.*), **Hare, Kestner & Crannell**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Armentrout, Director of Maintenance Medina, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

The Pledge of Allegiance was recited in unison.

Commissioner Crannell moved to approve the agenda. Seconded by Commissioner Hare.

Aye 4 Nays 0 Absent 1

Commissioner Hare moved to approve the minutes of the regular meeting of October 27, 2020. Seconded by Commissioner Kestner.

Ayes 4 Nays 0 Absent 1

Commissioner Crannell moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Ayes 5 Nays 0 Absent
(Adams, Hare, Crannell, Kestner, Sangster)

PUBLIC COMMENTS: Marc McGill, Tittabawassee Township Manager expressed his gratitude for the service and job performance of the Saginaw County Road Commission.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed the Revised COVID-19 Preparedness Plan and

Policy.

Commissioner Hare moved to approve the Revised COVID-19 Preparedness Plan and Policy. Seconded by Kestner.

Ayes 5 Nays 0 Absent
(Crannell, Hare, Kestner, Adams, Sangster)

Director of Maintenance Medina discussed a request from Saldivar Imperial Services, LLC to extend their 2020 bid for Proposal #20 – Roadside Vegetation Treatment.

Commissioner Kestner moved to approve the request from Saldivar Imperial Services, LLC to extend their 2020 bid for Proposal #20 – Roadside Vegetation Treatment. Seconded by Adams.

Ayes 5 Nays 0 Absent
(Hare, Kestner, Adams, Crannell, Sangster)

Director of Maintenance Medina recommended the approval of a request from Bit-Mat Products of Michigan to extend their 2020 bid for Proposal #19 – Asphalt Emulsion.

Commissioner Adams moved to approve the request from Bit-Mat Products of Michigan to extend their 2020 bid for Proposal #19 – Asphalt Emulsion. Seconded by Crannell.

Ayes 5 Nays 0 Absent
(Kestner, Adams, Crannell, Hare, Sangster)

Director of Engineering Armentrout presented and discussed with the board a 5 Year Road Project Plan.

Director of Engineering Armentrout recommended approval of the SASWA Resolution Appointing Trustee and Alternate Trustees.

Commissioner Crannell recommended approval of the SASWA Resolution Appointing Trustee and Alternate Trustees. Seconded by Kestner.

Ayes 5 Nays 0 Absent
(Adams, Crannell, Hare, Kestner, Sangster)

Director of Finance Girard discussed the MERS Agreement Addendum.

Commissioner Hare moved to approve the MERS Agreement Addendum. Seconded by Adams.

Ayes 5 Nays 0 Absent
(Crannell, Hare, Kestner, Adams, Sangster)

General Reports of Officers were given by: Board Secretary Zizumbo, Information Technology Manager Gradowski, Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

9:09 a.m. – Commissioner Adams moved to defer from the regular order of business to go into closed session to discuss pending litigation. Seconded by Commissioner Hare.

Ayes 5 Nays 0 Absent
(Hare, Kestner, Adams, Crannell, Sangster)

SEE CLOSED SESSION MINUTES

9:30 a.m. – Commissioner Crannell moved to return to the regular order of business. Seconded Commissioner Kestner.

Ayes 5 Nays 0 Absent
(Kestner, Adams, Crannell, Hare, Sangster)

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:35 a.m.**

CHAIRPERSON

BOARD SECRETARY

John Sangster

Angelic Zizumbo

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan and via Phone Conferencing on:

Regular Meeting, Tuesday, the 24th of November 2020

Present Commissioners: **Sangster, Adams, Hare, Kestner & Crannell**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Armentrout, Director of Maintenance Medina, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

The Pledge of Allegiance was recited in unison.

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5 Nays 0 Absent

Commissioner Crannell moved to approve the minutes of the regular meeting of July 28, 2020. Seconded by Commissioner Adams.

Ayes 5 Nays 0 Absent

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 5 Nays 0 Absent
(Adams, Hare, Crannell, Kestner, Sangster)

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed the revisions of COVID-19 Preparedness Plan and Policy.

Commissioner Hare moved to approve the revised COVID-19 Preparedness Plan and

Policy. Seconded by Adams.

Ayes 5 Nays 0 Absent
(Crannell, Hare, Kestner, Adams, Sangster)

Director of Engineering Armentrout recommended approval of the Freeland School District Right-of-Way Agreement.

Commissioner Crannell moved to approve the Freeland School District Right-of-Way Agreement. Seconded by Hare.

Ayes 5 Nays 0 Absent
(Hare, Kestner, Adams, Crannell, Sangster)

General Reports of Officers were given by: Board Secretary Zizumbo, Information Technology Manager Gradowski, Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

Commissioners' Comments: None
Extended Public Comments: None

There being no further business, Commissioner Crannell moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 8:54 a.m.**

CHAIRPERSON

BOARD SECRETARY

John Sangster

Angelic Zizumbo

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan and via Phone Conferencing on:

Regular Meeting, Tuesday, the 8th of December 2020

Present Commissioners: **Sangster, Adams, Kestner & Crannell**

Absent: **Hare**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Armentrout, Director of Maintenance Medina, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

The Pledge of Allegiance was recited in unison.

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 4 Nays 0 Absent 1

Commissioner Kestner moved to approve the minutes of the regular meeting of November 24, 2020. Seconded by Commissioner Crannell.

Ayes 4 Nays 0 Absent 1

Commissioner Adams moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Ayes 4 Nays 0 Absent 1
(Adams, Crannell, Kestner, Sangster)

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

8:38 a.m.: Commissioner Kestner moved to defer from the regular order of business to conduct a public hearing for the FY 0221 Budget. Seconded by Commissioner Adams.

Ayes 4 Nays 0 Absent 1

Director of Finance & Benefits presented the FY 2021 Budget.

8:51 a.m.: Commissioner Kestner moved to close the public hearing and return to the regular order of business. Seconded by Commissioner Crannell.

Ayes 4 Nays 0 Absent 1

Director Girard requested approval for FY 2021 Budget.

Commissioner Adams moved to approve the budget for FY 2021. Seconded by Commissioner Kestner.

Ayes 4 Nays 0 Absent 1
(Crannell, Kestner, Adams, Sangster)

Director of Finance & Benefits Girard reviewed the amended FY 2020 Budget and recommended approval.

Commissioner Adams moved to approve the FY 2020 Amended Budget. Seconded by Commissioner Crannell.

Ayes 4 Nays 0 Absent 1
(Kestner, Adams, Crannell, Sangster)

Director of Maintenance Medina recommended approval of a request from Ace-Saginaw Paving Company to extend their 2020 bid for Proposal #17 – Bituminous Patching (cold patch).

Commissioner Crannell moved to approve the request from Ace-Saginaw Paving Company to extend their 2020 bid for Proposal #17 – Bituminous Patching (cold patch). Seconded by Kestner.

Ayes 4 Nays 0 Absent 1
(Adams, Crannell, Kestner, Sangster)

Director of Maintenance Medina recommended approval of a request from M & M Pavement Marking, Inc. to extend their 2020 bid for Proposals #27 – Pavement Marking – Symbols) and #28 – Linestriping.

Commissioner Crannell moved to approve the request from M & M Pavement Marking, Inc. to extend their 2020 bid for Proposals #27 – Pavement Marking – Symbols) and #28 – Linestriping. Seconded by Kestner.

Ayes 4 Nays 0 Absent 1
(Crannell, Kestner, Adams, Sangster)

Director of Engineering Armentrout recommended approval of the Quail Hollow IV Maintenance Resolution.

Commissioner Crannell moved to approve the Quail Hollow IV Maintenance Resolution. Seconded by Commissioner Kestner.

Ayes 4 Nays 0 Absent 1
(Kestner, Adams, Crannell, Sangster)

General Reports of Officers were given by: Board Secretary Zizumbo, Information Technology Manager Gradowski, Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

Commissioners' Comments: None
Extended Public Comments: None

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:09 a.m.**

CHAIRPERSON

BOARD SECRETARY

John Sangster

Angelic Zizumbo

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan and via Phone Conferencing on:

Regular Meeting, Tuesday, the 22nd of December 2020

Present Commissioners: **Sangster, Adams, Hare, Crannell, & Kestner**

TIME: 8:35 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Armentrout, Director of Maintenance Medina, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

The Pledge of Allegiance was recited in unison.

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5 Nays 0 Absent

Commissioner Hare moved to approve the minutes of the regular meeting of December 8, 2020. Seconded by Commissioner Adams.

Ayes 45 Nays 0 Absent

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Ayes 5 Nays 0 Absent
(Adams, Crannell, Hare, Kestner, Sangster)

PUBLIC COMMENTS:

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Maintenance Medina recommended approval for a request from Dornbos Sign to extend their 2020 bid for Proposal #9 – Highway Traffic Signs.

Commissioner Kestner moved to approve the request from Dornbos Sign to extend their 2020 bid for Proposal #9 – Highway Traffic Signs. Seconded by Adams.

Ayes 5 Nays 0 Absent
(Crannell, Hare, Kestner, Adams, Sangster)

Director of Maintenance Medina recommended the approval of a request from Wirt Saginaw Stone Dock to extend their 2020 bid for Proposals #12 – Aggregate 31A Limestone, #15 – CS2 Trap Rock and 29A Limestone Blend, and #26 – Modified Crushed Limestone.

Commissioner Crannell moved to approve the request from Wirt Saginaw Stone Dock to extend their 2020 bid for Proposals #12 – Aggregate 31A Limestone, #15 – CS2 Trap Rock and 29A Limestone Blend, and #26 – Modified Crushed Limestone. Seconded by Hare.

Ayes 5 Nays 0 Absent
(Hare, Kestner, Adams, Crannell, Sangster)

Director of Engineering Armentrout recommended approval of the Third Street Extension Maintenance Resolution.

Commissioner Kestner moved to approve the Third Street Extension Maintenance Resolution. Seconded by Adams.

Ayes 5 Nays 0 Absent
(Kestner, Adams, Crannell, Hare, Sangster)

Director of Engineering Armentrout recommended approval of the Third Street Extension Maintenance Resolution.

Commissioner Hare moved to approve the MERS Agreement Addendum. Seconded by Adams.

Ayes 5 Nays 0 Absent
(Crannell, Hare, Kestner, Adams, Sangster)

General Reports of Officers were given by: Board Secretary Zizumbo, Information Technology Manager Gradowski, Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

Commissioners' Comments: None
Extended Public Comments: None

There being no further business, Commissioner Hare moved to adjourn. Seconded by

Commissioner Kestner. Motion Carried. **TIME: 8:56 a.m.**

CHAIRPERSON

BOARD SECRETARY

John Sangster

Angelic Zizumbo