

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Organizational Meeting, Tuesday, the 8th of January 2019

Present Commissioners: **Crannell, Kestner, Sangster, & Hare**

The Organizational Meeting was called to order by Commissioner Kestner at 8:00 a.m.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to appoint Managing Director Borchard as Temporary Chairperson. Seconded by Commissioner Hare.

Ayes 4 Nays 0

Temporary Chairperson Borchard asked for nominations for permanent Chairperson of the Board for calendar year 2019.

Commissioner Sangster placed the name of Deb Kestner as Chairperson of the Board for calendar year 2019. Seconded by Commissioner Crannell.

The Temporary Chairperson called for additional nominations three (3) times.

There being no additional names offered, Commissioner Sangster moved that nominations be closed, and Deb Kestner be named Chairperson for 2019. Seconded by Commissioner Hare.

Ayes 4 (Hare, Sangster, Crannell, Kestner) Nays 0

The gavel was passed to Chairperson Kestner from Temporary Chairperson Borchard.

Chairperson Kestner asked for nominations for Vice Chairperson of the Board for calendar year 2019.

Commissioner Hare moved to place the name of John Sangster as Vice Chairman of the Board for calendar year 2019. Seconded by Commissioner Crannell.

Chairperson Kestner called for additional nominations three (3) times.

There being no additional names offered, Commissioner Hare moved that nominations be closed and Commissioner Sangster be named Vice Chairperson for 2019. Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Crannell, Hare, Kestner) Nays 0

It was unanimously determined that the method of conducting of business be according to Roberts Rules of Order, as amended, for calendar year 2019.

It was unanimously determined that during the calendar year 2019, the Board will meet on the Second and Fourth Tuesday of each month. The Board will meet at the Road Commission Administration Building, 3020 Sheridan Avenue, Saginaw, Michigan, at 8:00 a.m. as a Committee of the Whole for the review and audit of vouchers, and at 8:30 a.m. to conduct the regular meeting of the Board, unless otherwise agreed to by the Board; and such other times and dates as might be called by the Chairman as a special meeting. In March 2019 the 1st meeting will be moved to Monday, March 11, 2019. In December 2019 – the 2nd meeting will be moved to Monday, December 23, 2019.

The following appointments were unanimously determined:

Dennis Borchard, Managing Director, (Superintendent*)
Kathryn Gaiser, Board Secretary

BANK RESOLUTION

Commissioner Crannell moved that signature cards be signed by the Commission members, Manager and Director of Finance & Benefits, and that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED that Huntington Bank, a Michigan banking corporation of Saginaw, Michigan, (hereinafter referred to as the "Bank"), be hereby designated as a depository for the Board of County Road Commissioners' Accounts Payable, Payroll Accounts and Prescription Card Accounts and authorized to accept in accordance with its rules and regulations for the credit of the Board of County Road Commissioners' Payroll and Accounts Payable Accounts and/or for collection, any checks, drafts or other negotiable instruments when endorsed in the name of the Board of County Road Commissioners (Saginaw County Road Commission) Accounts Payable and/or Payroll Accounts, by rubber stamp or otherwise; and

BE IT FURTHER RESOLVED, that the Manager for the Saginaw County Road Commission be authorized to open with the Bank such other accounts under such captions as may be required and deemed necessary by action of this Board; and

BE IT FURTHER RESOLVED, that any funds credited to such accounts with the Bank may be paid out or withdrawn upon checks drawn against these previously mentioned accounts when signed by either the Manager, or Director of Finance & Benefits; and any of the following: Todd M. Hare as Chairperson, John D. Sangster as

Chairperson, Richard H. Crannell as Chairperson, or Deb Kestner as Chairperson, whose signatures shall be duly certified to the Bank, and the Bank is hereby authorized to honor with payment thereto any checks so signed, without inquiry as to the circumstances of issue or the disposition of the proceeds thereof.

Supported by Commissioner Sangster.

Ayes 4 (Sangster, Crannell, Hare, Kestner) Nays 0

Commissioner Hare moved to accept the Organizational Chart for 2019 as presented. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Commissioner Crannell moved the adoption of the following resolution:

WHEREAS, under the laws of the State of Michigan, specifically M.S.A. 9.2422, Sections 722(f) load restrictions are imposed on highways in the State of Michigan during the months of March, April and May of each year; and

WHEREAS, the authority having jurisdiction of the roads, in this case, the Board of County Road Commissioners of Saginaw County, Michigan, may suspend the restrictions on roads under their jurisdiction; and

WHEREAS, the Board of County Road Commissioners of Saginaw County, Michigan, is convinced that it is to the best interest of the community that restrictions be suspended on certain roads and portions of roads which are a part of the county road system, and under the jurisdiction of the Board of County Road Commissioners of Saginaw County, Michigan.

NOW, THEREFORE, BE IT RESOLVED, that the following named roads within the limits indicated be classed "Frost free" or "all-season" roads and that normal loading be allowed during period of general restriction:

SEE LIST BELOW

Supported by Commissioner Hare.

Ayes 4 Nays 0

FROST FREE ROAD LIST

Adams Street	Tittabawassee Road to Kochville
Bell Road	Rathbun to Curtis
Beyer Road	E. Washington Road (M-81), N. 1,000 ft.
Beyer Road	Burt to Village of Birch Run Limits
Beyer Road	Burt to Willard
Birch Run Road	Gera to Reese Rd
Blackmar Road	Moorish to Busch
Broadway Street	Iowa to Loren Hemerline yard

Burt Road	Dixie Highway to Beyer Road
Busch Road	Blackmar to Dixie
Busch Road	Sheridan to Bell
Carrollton Road	Saginaw City Limits to Westervelt Road
Cedar Street (Hemlock)	Gratiot Rd (M-46) to Saginaw Co. Gar. (Hemlock)
Center Road	Swan Creek Road to Tittabawassee Road
Chapin Road	Townline to Grabowski
Chapin Road	South County Line to M-57
Curtis Road	Sheridan to Bell
Dixie Highway	Hess Road to South County Line
Elm Street (Hemlock)	Gratiot Road (M-46) to Washington Street
Enterprise Drive	0.25 mile E. and 0.25 mile W. of Bay Road (M-84)
Fashion Square Blvd.	Shattuck Road to Loeffler Ln.
Fifth Street (Freeland)	Freeland Road N. 500 ft.
Fortune Boulevard	Tittabawassee to 1429' South
Freeland Road	Midland Road (M-47) to Garfield Road
Garfield Road	County line S. to Midland Road (M-47)
Gary Road	Lincoln to Sheridan (M-13)
Geddes Road	Orr Road to Graham Road
Geddes Road	Graham Road to Miller Road
Grabowski Road	Merrill to Chapin
Graham Road	Gratiot Road (M-46) to Geddes Road
Hack Road	Wolf Road to West Dead End
Hemlock Road	Gratiot Road (M-46) to Wickes Elevator
Hemmeter Road	Brockway Road and State Street
Hess Street	City Limits at Railroad Tracks E. to Towerline Road
Iowa Street	Dixie Highway to Broadway
Junction Road	Dixie Highway to Frankenmuth City Limits
Janes Road	Outer Drive to Towerline Road
Kochville Road	Michigan Road to Melbourne Road
Kochville Road	Bay to Davis
Kochville Road	Bay to 700 ft west
Loeffler Ln	Bay to Fashion Square Blvd.
Mapleridge Road	Carrollton Road to 6th Street Bridge
McCarty Road	800' W. of Bay Road (M-84) to Fashion Sq. Blvd.
Meridian Rd	Madison Rd to N. County Line Rd.
Michigan, N. Rd.	City Limits to Shattuck Road
Michigan, N. Rd.	Tittabawassee to Pierce
Michigan, W. Rd.	City Limits N. to Center Road
Miller Road	Swan Creek to State Road
Moorish Road	Birch Run to Rathbun
Morley Drive	0.25 mile N. of Holland Road (M-46)
W. Morley Drive	M-46 to Morley Drive
Nodular Drive	S. off E. Washington Road (M-81)

Old US 10 (Midland Rd)	Midland Road (M-47) to N. County Line
Orr Road	Gratiot to Frost
Orr Road	Geddes to the North 1 mile
Outer Drive	Hess Road 3300' North of M-81
Perkins Street	City Limits to 26th Street
Pierce Road	M-47 to Garfield
Pine Street (Hemlock)	Gratiot Road (M-46) to Doyle Road
Portsmouth Road	M-81 to Munger Road
Prospect Street	Dixie Highway to Williamson Road
Rathbun Road	Morseville to Moorish
Reserve Street	Tulane Street to Carrollton Road
River Road	Swan Creek Road to Gratiot (M-46)
Schomaker Road	Graham to West 700'
Schust Road	Barnard Road to 0.50 mi. W. of Bay Road (M-84)
Sharon Road	Village Limits of Oakley to Ditch Road
Sharon Road	VL of Chesaning to 1,300 feet north
Shattuck Road	N. Center Road to Carrollton Road
Sheridan Road	Treanor Street to Busch Road
Stoker Road	Michigan to Carrollton
Sugar Street	Carrollton Road to Sugar Plant
Sunshine Ct.	Graham Rd. to the West
Swan Creek Road	Center to Graham Road
Temple Ct.	West of Bay Rd (M-84)
Tittabawassee Road	M-47 to Westervelt Road
Townline Road	Chapin to Hemlock
Towerline Road	Hess to M-81
Trautner Drive	Bay to Davis
Tulane Street	Elm Street to Reserve Street
Tyler Street	Carrollton Road to Wayne Soap Company
Universal Drive	Bay Road to Fashion Square Blvd.
Venoy Road	Kochville South 800'
Walnut Street	Carrollton Road to Lincoln Street
Washington St. (Hem.)	Hemlock Road to Elm Street
Westbay Drive	Fortune Blvd to Bay Road
Westervelt Road	Carrollton Road to Kochville Road
Wicco Drive	300' N. of E. Washington Road (M-81)
Williamson Road	Prospect Street to Dixie Highway
Wolf Road	E. Washington Road (M-81) to Hack Road

Resolution Authorizing Implementation of Weight Restrictions

Commissioner Hare moved the adoption of the following resolution:

WHEREAS, and pursuant to the provisions of Act 321 of 1923 and its amendments being M.S.A. 9.2419, Section 719, weight restrictions may be established on roads in this Board's jurisdiction prior to March 1996, to be effective the date and time determined appropriate by the Managing Director or his authorized representative.

NOW, THEREFORE, BE IT RESOLVED, that the Managing Director or his authorized representative is hereby authorized to suspend and re-instate such restrictions during the time period covered by this Act at such date and time as he determines frost conditions so warrant.

Seconded by Commissioner Crannell.

Ayes 4 Nays 0

With no further business appearing, Commissioner Hare moved to adjourn the meeting.

Seconded by Commissioner Sangster.

Ayes 4 Nays 0

TIME: 8:17 a.m.

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 8th of January 2019

Present Commissioners: **Kestner, Sangster, Crannell & Hare**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda with two additions. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Commissioner Hare moved to approve the minutes of the regular meeting and closed session of December 26, 2018. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Sangster, Crannell, Kestner) Nays 0

PUBLIC COMMENTS: Ed Wasmler, 1755 W. Fry Rd.; Calvin Williams, 3286 Southfield.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed the Commissioners' Seminar, March 10-12, 2019 in Lansing, MI. Mr. Borchard recommends sending any Commissioners interested in attending.

Commissioner Sangster moved to approve sending any Commissioners interested in attending the Commissioners' Seminar, March 10-12, 2019 in Lansing, MI. Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Crannell, Hare, Kestner) Nays 0

Commissioner Crannell moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract (Contract No. 18-5540) and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of January 8, 2019 by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated December 18, 2018, attached hereto and made a part hereof:

Hot mix asphalt cold milling and resurfacing work along Swan Creek Road from west of South River Road easterly to east of South River Road; including curve reconstruction, centerline and shoulder corrugation, flashing beacon, and permanent signing installation work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

HIGH RURAL RISK ROADWAY PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Deb Kestner, Chairperson, and Kathryn Gaiser, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Sangster.
Ayes 4 (Sangster, Crannell, Hare, Kestner) Nays 0

Managing Director Borchard discussed the Blue Water Highway Meeting, January 24, 2019 in Lapeer and recommended sending one staff member plus any Commissioners interested in attending.

Commissioner Hare moved to send one staff member plus any Commissioners interested in attending Blue Water Highway Meeting, January 24, 2019 in Lapeer. Seconded by Commissioner Crannell.

Ayes 4 (Crannell, Hare, Sangster, Kestner) Nays 0

General Reports of Officers were given by: Board Secretary Gaiser, Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering/Deputy Managing Director Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 8:54 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 22nd of January 2019

Present Commissioners: **Kestner, Sangster, Crannell & Hare**

TIME: 8:32 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Maintenance Medina, Assistant Engineer Hare and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Sangster.

Ayes 4 Nays 0

Commissioner Hare moved to approve the minutes of the organizational and regular meeting of January 8, 2019. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Sangster, Crannell, Kestner) Nays 0

PUBLIC COMMENTS: Roger Lewis, 3587 Roosevelt; R. McKay, 3611 Roosevelt; Michael Webster, Saginaw County Board of Commissioners

UNFINISHED BUSINESS: None

8:40 a.m. Commissioner Hare moved to defer from the regular order of business to conduct a public hearing on the Hickory Street Abandonment. Seconded by Commissioner Sangster.

Ayes 4 (Sangster, Crannell, Hare, Kestner) Nays 0

Public Hearing for the Hickory Street Abandonment.

8:45 a.m. Commissioner Crannell moved to close the public hearing and return to the regular order of business. Seconded by Commissioner Sangster.

Ayes 4 (Sangster, Crannell, Hare, Kestner) Nays 0

NEW BUSINESS:

Assistant Engineer Hare recommended approval of the Hickory Street Abandonment.

Commissioner Sangster moved to approve the following resolution:

WHEREAS, the Board of County Road Commissioners of the County of Saginaw have received a Petition dated August 29, 2018 to absolutely abandon and discontinue a road/alley located in Carrollton Township, further described as:

All that portion of Hickory Street lying between Roosevelt Street and Taft Street in Carrollton Township, Saginaw County Michigan.

WHEREAS, said Petition contains the request of seven (7) or more fee holders, describes the alleyway/roadway, and specifies the limits of the abandonment; and

WHEREAS, the Petition was accompanied by a true and correct list of the names and mailing address of the occupants of each parcel of land abutting the alleyway/roadway sought to be absolutely abandoned and said list having been certified under oath by a presenter of the Petition; and

WHEREAS after a discussion and upon recommendation of Road Commission staff it has been determined that it is in the best interest of the public that the alleyway/roadway under consideration within Carrollton Township be abandoned for the reason that:

NOW THEREFORE it is hereby RESOLVED that the alleyway/roadway under consideration within Carrollton Township, Saginaw County, Michigan, shall be and hereby is Ordered absolutely abandoned and discontinued as alleyway/roadway for all purposes under Michigan Law.

Seconded by Commissioner Sangster.

Ayes 4 (Crannell, Hare, Sangster, Kestner) Nays 0

Assistant Engineer Hare discussed the bids received for the Autumn Ridge Subdivision project and recommended awarding the contract to Ace Saginaw for \$497,950.

Commissioner Crannell moved to award the contract for the Autumn Ridge Subdivision project to Ace Saginaw for \$497,950. Seconded by Commissioner Hare.

Ayes 4 (Hare, Sangster, Crannell, Kestner) Nays 0

Managing Director Borchard discussed the MI Bridge Conference, March 19-20, 2019 in Pontiac and recommended sending one staff member and any Commissioners interested in attending.

Commissioner Hare moved to approve sending one staff member and any Commissioners interested in attending the MI Bridge Conference, March 19-20, 2019 in Pontiac, MI. Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Crannell, Hare, Kestner) Nays 0

Director of Finance and Benefits Girard discussed that an employee has requested to purchase generic service credit time through Michigan Employees Retirement System (MERS). The cost is solely the responsibility of the employee, with no cost to the Road Commission and the process requires the Chairperson's signature. Director of Finance and Benefits Girard recommends approval of this request.

Commissioner Hare moved to approve the employee request for the purchase of generic service credit time through MERS. Seconded by Commissioner Sangster.

Ayes 4 (Sangster, Crannell, Hare, Kestner) Nays 0

General Reports of Officers were given by: Board Secretary Gaiser, Director of Finance & Benefits Girard; Director of Maintenance Medina, Assistant Engineer Hare, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 8:54 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 12th of February 2019

Present Commissioners: **Kestner, Sangster, Adams & Hare**

Absent Commissioners: **Crannell**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Hare.

Ayes 4 Nays 0

Commissioner Hare moved to approve the minutes of the regular meeting of January 22, 2019. Seconded by Commissioner Sangster.

Ayes 4 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Adams.

Ayes 4 (Adams, Hare, Sangster, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering/Deputy Managing Director Wisniewski recommended approval of the SASWA Resolution naming Travis Hare as an alternate trustee.

Commissioner Sangster offered the following resolution and moved for adoption.

WHEREAS, Saginaw County Road Commission has previously joined the Saginaw Area Storm Water Authority, hereafter "Authority", and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority and

WHEREAS, each constituent municipality is required to periodically designate a constituent member and alternate constituent member to serve on the Authority Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Saginaw County Board of Road Commissioners as follows:

1. The following are hereby appointed as trustee and alternate trustee, respectively of this organization:
Trustee: Joseph Wisniewski
Alternate Trustee: Travis Hare
2. The above appointed trustee and alternate trustee will serve a **four-year** term from **January 1, 2019 through December 31, 2022**, or until otherwise replaced by the Saginaw County Board of Road Commissioners.

NOW, THEREFORE, BE IT RESOLVED by the Saginaw County Board of Road Commissioners as follows:

1. Joseph Wisniewski is hereby appointed as Saginaw Area Storm Water Authority Trustee on behalf of Saginaw County Board of Road Commissioners.
2. Travis Hare is hereby appointed as Saginaw Area Storm Water Authority Alternate Trustee on behalf of Saginaw County Board of Road Commissioners.

Motion seconded by Commissioner Adams.
Ayes 4 (Hare, Sangster, Adams, Kestner) Nays 0

Director of Finance and Benefits Girard discussed that an employee has requested to purchase generic service credit time through Michigan Employees Retirement System (MERS). The cost is solely the responsibility of the employee, with no cost to the Road Commission and the process requires the Chairperson's signature. Director of Finance and Benefits Girard recommends approval of this request.

Commissioner Sangster moved to approve the employee request for the purchase of generic service credit time through MERS. Seconded by Commissioner Hare.
Ayes 4 (Hare, Sangster, Adams, Kestner) Nays 0

General Reports of Officers were given by: Board Secretary Gaiser, Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering/Deputy Managing Director Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None
Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:17 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 26th of February 2019

Present Commissioners: **Kestner, Sangster, Adams, Crannell & Hare**

Absent Commissioners: **None**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda with one addition. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Sangster moved to approve the minutes of the regular meeting of February 12, 2019. Seconded by Commissioner Adams.

Ayes 5 Nays 0

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Adams.

Ayes 5 (Adams, Crannell, Hare, Sangster, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard recommended acceptance of the resignation of Joe Wisniewski.

Commissioner Sangster moved to receive the resignation of Joe Wisniewski. Seconded by Commissioner Adams.

Ayes 5 Nays 0

Director of Maintenance Medina discussed and recommended for approval a request from M&M Pavement Marking to extend their 2018 bid for Proposal #28 (pavement marking) for the 2019 year.

Commissioner Sangster moved to approve the extension of M&M Pavement Marking 2018 bid for Proposal #28 (pavement marking) for the 2019 year. Seconded by Commissioner Crannell.

Ayes 5 (Crannell, Hare, Sangster, Adams, Kestner) Nays 0

Director of Maintenance Medina discussed and recommend for approval a request from Steve Krupp Trucking to extend their 2018 bid for Proposal #24 (bituminous sand 2NS) for the 2019 year.

Commissioner Adams moved to approve the extension of Steve Krupp Trucking 2018 bid for Proposal #24 (bituminous sand 2NS) for the 2019 year. Seconded by Commissioner Hare.

Ayes 5 (Hare, Sangster, Adams, Crannell, Kestner)

Director of Engineering/Deputy Managing Director Wisniewski discussed and recommended for approval the Resolution to Adopt A Local Pavement Warranty Program.

Commissioner Hare offered the following resolution and moved for adoption:

WHEREAS, the Michigan Legislature (MCL 247.662, 247.663) requires each county road agency to adopt a Local Agency Pavement Warranty Program that was approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Michigan Local Agency Pavement Warranty Program was developed by the Local Agency Pavement Warranty Task Force for use by all 83 county road agencies in the format approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Michigan Department of Transportation has reviewed and approved the Michigan Local Agency Pavement Warranty Program consisting of Special Provisions (Boilerplate, Concrete, HMA, Location, Pass-Through Warranty Bond); a Warranty Bond Form and Contract Form; and Guidelines for Local Agency Pavement Warranty Programs;

NOW THEREFORE BE IT RESOLVED, the Saginaw County Road Commission hereby adopts the Michigan Local Agency Pavement Warranty Program and accompanying documents in accordance to the requirements of MCL 247.662 and 247.663.

Seconded by Commissioner Crannell

Ayes 5 (Sangster, Adams, Crannell, Hare, Kestner) Nays 0

Director of Finance & Benefits Girard discussed and recommended for approval a Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals.

Commissioner Sangster moved to approve the Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals. Seconded by Commissioner Hare.

Ayes 5 (Adams, Crannell, Hare, Sangster, Kestner) Nays 0

General Reports of Officers were given by: Board Secretary Gaiser, Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering/Deputy Managing Director Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:01 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Monday, the 11th of March 2019

Present Commissioners: **Sangster, Adams, Crannell (arrived at 8:35 a.m.) & Hare**
Absent Commissioners: **Kestner**

TIME: 8:30 a.m. The regular meeting was called to order: Vice Chairperson Sangster presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda with one addition. Seconded by Commissioner Adams.
Ayes 3 Nays 0

Commissioner Adams moved to approve the minutes of the regular meeting of February 26, 2019. Seconded by Commissioner Hare.
Ayes 3 Nays 0

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Adams.
Ayes 3 (Adams, Hare, Sangster) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering/Deputy Managing Director Wisniewski discussed the Preliminary Plat for North Meadows II & King Farms in Tittabawassee Township and recommended approval.

Commissioner Hare moved to approve the Preliminary Plat for North Meadows II & King Farms in Tittabawassee Township. Seconded by Commissioner Adams.
Ayes 3 (Hare, Sangster, Adams) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski recommended for approval the Resolution to Implement a Local Pavement Warranty Program.

Commissioner Adams offered the following resolution and moved for adoption:

WHEREAS, The Michigan Legislature created a requirement (MCL 247.662, 247.663) as part of the Transportation Funding Package of 2015 that requires each county road agency to adopt a Local Agency Pavement Warranty Program that was approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Saginaw County Road Commission adopted the Michigan Local Agency Pavement Warranty Program on February 26, 2019;

WHEREAS, the Saginaw County Road Commission agrees to consider a local pavement warranty on each project that includes \$2 million or more in paving-related items *and* includes any state or federal funds;

WHEREAS, the Local Agency Pavement Warranty Program law requires each county road agency to report annually on each project that includes \$2 million or more in paving-related items *and* includes any state or federal funds, whether or not a warranty was utilized in the project;

WHEREAS, the Saginaw County Road Commission agrees to implement the Michigan Local Agency Pavement Warranty Program consistent with the Guidelines for Local Agency Pavement Warranty Program document that was approved by the Michigan Department of Transportation in 2018; and which Saginaw County Road Commission adopted Implementation Policy defines the Saginaw County Road Commission's intent of its pavement warranty program;

NOW THEREFORE BE IT RESOLVED, the Saginaw County Road Commission hereby agrees to implement the Local Agency Pavement Warranty Program and annually report in accordance with the law.

Seconded by Commissioner Hare.

Ayes 4 (Hare, Sangster, Adams, Crannell) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski requested approval of, and the Vice Chairman to sign, the 2018 County Certification Maps.

Commissioner Adams moved to approve and have the Vice Chairman sign the 2018 County Certification Maps. Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Adams, Crannell, Hare) Nays 0

Director of Finance & Benefits Girard discussed, and recommended approval of the Corrective Action Plan as presented.

Commissioner Hare moved to approved to Corrective Action Plan as presented. Seconded by Commissioner Adams.

Ayes 4 (Adams, Crannell, Hare, Sangster) Nays 0

General Reports of Officers were given by: Board Secretary Gaiser, Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering/Deputy Managing Director Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:04 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 26th of March 2019

Present Commissioners: **Kestner, Sangster, Adams, Crannell & Hare**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Deputy Director of Finance & Benefits Hutchinson, Assistant Engineer Hare, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Hare moved to approve the minutes of the regular meeting of March 11, 2019. Seconded by Commissioner Adams.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Ayes 5 (Adams, Crannell, Hare, Sangster, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

PRESENTATION:

Marty Ruiter, Hobbs+Black Architects, presented a multi-year facility plan.

NEW BUSINESS:

Managing Director Borchard discussed the Certified Workers Compensation Specialist Training on May 6, 2019 in Thompsonville, MI and recommended sending two employees and any commissioners interested in attending.

Commissioner Hare moved to approve sending two employees and any commissioners interested in attending to the Certified Workers Compensation Specialist Training on May 6, 2019 in Thompsonville, MI. Seconded by Commissioner Adams.

Ayes 5 (Crannell, Hare, Sangster, Adams, Kestner) Nays 0

Managing Director Borchard discussed that an employee has requested to purchase generic service credit time through Michigan Employees Retirement System (MERS). The cost is solely the responsibility of the employee, with no cost to the Road Commission and the process requires the Chairperson's signature. Managing Director Borchard recommends approval of this request.

Commissioner Adams moved to approve the employee request for the purchase of generic service credit time through MERS. Seconded by Commissioner Sangster.
Ayes 5 (Hare, Sangster, Adams, Crannell, Kestner) Nays 0

Commissioner Sangster moved, upon recommendation of Assistant Engineer Hare to approve the MDOT contract (Contract No. 19-5101) and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of March 26, 2019 by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated February 28, 2019, attached hereto and made a part hereof:

Rehabilitation work for the structure # 9256, which carries Sheridan Road over the Flint River, Section 1, T10N, R04E, Taymouth Township, Saginaw County, Michigan; including deck joint replacement, deck patching, railing replacement, epoxy overlay, beam end repair, approach work, and maintenance of traffic work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal and State law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program:

SECTION 144 OF TITLE 23 USC (HIGHWAY BRIDGE REPLACEMENT AND REHABILITATION PROGRAM)

WHEREAS, the PROJECT, has been approved for financing in part with funds appropriated to the Local Bridge Fund pursuant to Section 10(5) of Act 51, Public Acts of

1951, as amended, for the state Local Bridge Program; and

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Deb Kestner, Chairperson, and Kathryn Gaiser, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Hare.

Ayes 5 (Sangster, Adams, Crannell, Hare, Kestner) Nays 0

Commissioner Hare moved, upon recommendation of Assistant Engineer Hare to approve the MDOT contract (Contract No. 19-5108) and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of March 26, 2019 by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated March 2, 2019, attached hereto and made a part hereof:

Non-motorized pathway construction work along the north side of Ohern Road from the existing Thomas Township Trail, located on the east side of the Swan Valley High School entrance, and along the east side of Van Wormer Road from Ohern Road northerly to the existing sidewalk at the Swan Valley Middle School entrance; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

TRANSPORTATION ALTERNATIVES PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Deb Kestner, Chairperson, and Kathryn Gaiser, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Crannell.

Ayes 5 (Adams, Crannell, Hare, Sangster, Kestner) Nays 0

Assistant Engineer Hare requested the awarding of the 2019 Construction Engineering Services Contracts for the following projects to the respective lowest and best bidders:

Swan Creek at River – OHM Advisors
Sheridan over the Flint River – Spicer Group
Orr Road over Marsh Creek – Spicer Group
Dixie Highway – Spicer Group
Williamson over King – ROWE
Chapin over Weeks Drain – Spicer Group

Commissioner Hare moved to award the following 2019 Construction Engineering Services Contracts to the respective lowest and best bids, per the Engineers' recommendation. Seconded by Commissioner Crannell.

Ayes 5 (Crannell, Hare, Sangster, Adams, Kestner) Nays 0

Assistant Engineer Hare requested the awarding of the 2019 Construction Contracts for the following projects to the respective lowest and best bidders:

2019 HMA Paving Projects – Ace Saginaw Paving Company
Barnard Road Reconstruction – Wonsey Tree Service
Tittabawassee Road & Michigan Road Improvements – Champagne and Marx Excavating

Commissioner Sangster moved to award the following 2019 Construction Contracts to the respective lowest and best bids, per the Engineers' recommendation. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Adams, Crannell, Kestner) Nays 0

Director of Maintenance Medina discussed the 2019 annual maintenance bids and recommended awarding to the lowest and best bidders.

Commissioner Sangster moved to award the 2019 annual maintenance bids to the lowest and best bidders. Seconded by Commissioner Hare.

Ayes 5 (Sangster, Adams, Crannell, Hare, Kestner) Nays 0

General Reports of Officers were given by: Board Secretary Gaiser, Deputy Director of Finance & Benefits Hutchinson; Director of Maintenance Medina, Assistant Engineer Hare and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:41 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 9th of April 2019

Present Commissioners: **Kestner, Adams, Crannell & Hare**

Absent Commissioners: **Sangster**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Engineering Irish, Director of Finance & Benefits Girard, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Commissioner Crannell moved to approve the minutes of the regular meeting of March 26, 2019. Seconded by Commissioner Adams.

Ayes 4 Nays 0

Commissioner Adams moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 4 (Adams, Crannell, Hare, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed Policy #5.02 – Mobile Cellular Telephone/Computer Usage Policy and recommended amending the policy as presented.

Commissioner Adams moved to amend Policy #5.02 – Mobile Cellular Telephone/Compute Usage Policy as presented. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Managing Director Borchard discussed the Blue Water meeting, April 26, 2019 in Bad Axe and recommended sending two staff members and any Commissioners interested in attending.

Commissioner Hare moved to approve sending two staff members and any interested Commissioners to the Blue Water meeting, April 26, 2019 in Bad Axe. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Adams, Crannell, Kestner) Nays 0

Director of Engineering Irish discussed the bids received for the Tittabawassee Road Design Services and recommended awarding the contract to ROWE Professional Services Company for \$20,655.

Commissioner Hare moved to award the contract to ROWE Professional Services Company for the Tittabawassee Road Design Services for \$20,655. Seconded by Commissioner Crannell.

Ayes 4 (Adams, Crannell, Hare, Kestner) Nays 0

Director of Maintenance Medina discussed and recommended for approval a request from ACE Saginaw Paving to extend their 2018 bid for Proposal #17 (Bituminous Patching Material) for the 2019 year.

Commissioner Adams moved to approve the extension of ACE Saginaw Paving 2018 bid for Proposal #17 (Bituminous Patching Material) for the 2019 year. Seconded by Commissioner Crannell.

Ayes 4 (Crannell, Hare, Adams, Kestner) Nays 0

Director of Maintenance Medina discussed the plans for the new salt barn in Chesaning and recommended approval.

Commissioner Hare moved to table the approval of the Chesaning salt barn. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Director of Maintenance Medina discussed the improvements for the administration building and recommended approval.

Commissioner Hare moved to approve the improvements for the administration building. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Adams, Crannell, Kestner) Nays 0

General Reports of Officers were given by: Board Secretary Gaiser, Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Irish and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:12 a.m.**

CHAIRPERSON

Deb Kestner

BOARD SECRETARY

Kathryn Gaiser

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 23rd of April 2019

Present Commissioners: **Kestner, Sangster, Adams, Crannell & Hare**

Absent Commissioners: **None**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Engineering Irish, Director of Finance & Benefits Girard, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Adams.

Ayes 5 Nays 0

Commissioner Hare moved to approve the minutes of the regular meeting of April 9, 2019. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 5 (Adams, Crannell, Hare, Sangster, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: Marty Ruitter from Hobbs+Black Architects presented the multi-year facility plan.

NEW BUSINESS:

Director of Engineering Irish recommended approval of the SASWA resolution appointing Marissa Irish as a Trustee.

Commissioner Hare offered the following resolution and moved for adoption.

WHEREAS, Saginaw County Road Commission has previously joined the Saginaw Area Storm Water Authority, hereafter "Authority", and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority and

WHEREAS, each constituent municipality is required to periodically designate a constituent member and alternate constituent member to serve on the Authority Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Saginaw County Board of Road Commissioners as follows:

The following are hereby appointed as trustee and alternate trustee, respectively of this organization:

Trustee: Marissa Irish
Alternate Trustee: Travis Hare

The above appointed trustee and alternate trustee will serve a **four-year** term from **January 1, 2019 through December 31, 2022**, or until otherwise replaced by the Saginaw County Board of Road Commissioners.

NOW, THEREFORE, BE IT RESOLVED by the Saginaw County Board of Road Commissioners as follows:

Marissa Irish is hereby appointed as Saginaw Area Storm Water Authority Trustee on behalf of Saginaw County Board of Road Commissioners.

Travis Hare is hereby appointed as Saginaw Area Storm Water Authority Alternate Trustee on behalf of Saginaw County Board of Road Commissioners.

Motion seconded by Commissioner Crannell.

Ayes 5 (Crannell, Hare, Sangster, Adams, Kestner) Nays 0

Director of Engineering Irish discussed the list of bridges to be submitted for the Local Bridge Program (FY 2022) and recommended acceptance of the following resolution:

Commissioner Sangster moved to accept the following bridge submittal list for consideration under the Local Bridge Program (FY 2022). These applications have been reviewed and we at the Saginaw County Road Commission are actively seeking funding participation of the following structures listed by highest priority being first:

1. Mower Road over Cole Drain (Structure 9409) Replacement
2. Hemlock Road over South Branch Bad River (Structure 9238) Rehabilitation, superstructure replacement
3. Fry Road over Misteguay Creek (Structure 9213) Replacement
4. State Street over Tittabawassee River (Structure 9224) Preventative Maintenance with beam end repairs, joint replacement, and epoxy overlay
5. Chesaning Road over Misteguay Creek River (Structure 9368) Replacement

Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Adams, Crannell, Kestner) Nays 0

Director of Finance and Benefits Girard discussed and recommended approval of the Act 51 report for submittal to the state and the transfer of \$6,000,000 from the primary fund

to the local fund.

Commissioner Adams moved to approve the Act 51 report for submittal to the state and the transfer of \$6,000,000 from the primary fund to the local fund. Seconded by Commissioner Crannell.

Ayes 5 (Sangster, Adams, Crannell, Hare, Kestner) Nays 0

General Reports of Officers were given by: Board Secretary Gaiser, Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Irish and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:27 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 14th of May 2019

Present Commissioners: **Kestner, Sangster, Adams, Crannell & Hare**

Absent Commissioners: **None**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Engineering Irish, Director of Finance & Benefits Girard, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda with one addition. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Adams moved to approve the minutes of the regular meeting of April 23, 2019. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Ayes 5 (Adams, Crannell, Hare, Sangster, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering Irish discussed the bids received for Cambridge Village Paving and Dixie Highway Paving and recommended awarding the contract to Geiersbach Construction and Lois Kay Contracting, respectively.

Commissioner Hare moved to award the contracts for Cambridge Village Paving and Dixie Highway Paving to Geiersbach Construction and Lois Kay Contracting, respectively. Seconded by Commissioner Sangster.

Ayes 5 (Crannell, Hare, Sangster, Adams, Kestner) Nays 0

Commissioner Sangster moved, upon recommendation of Director of Engineering Irish to approve the MDOT contract (Contract No. 19-5238) and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of May 14, 2019 by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated April 23, 2019, attached hereto and made a part hereof:

PART A – FEDERAL AND STATE PARTICIPATION

The removal and replacement of the structure # 9413, which carries Orr Road over Marsh Creek, Sections 13 & 18, T11N, R2E & R3E, Fremont and Swan Creek Townships, Saginaw County, Michigan; the reconstruction of approaches to the structure for approximately 255 feet southerly and 345 feet northerly of the structure; and all together with necessary related work.

PART B – NO FEDERAL OR STATE PARTICIPATION

Name plate installation work for the structure # 9413, which carries Orr Road over the Marsh Creek; Fremont and Swan Creek Townships, Saginaw County, Michigan; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal and State law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program:

SECTION 144 OF TITLE 23 USC
(HIGHWAY BRIDGE REPLACEMENT AND REHABILITATION PROGRAM)

WHEREAS, the PROJECT, has been approved for financing in part with funds appropriated to the Local Bridge Fund pursuant to Section 10(5) of Act 51, Public Acts of 1951, as amended, for the state Local Bridge Program; and

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Deb Kestner, Chairperson, and Kathryn Gaiser, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Crannell.
Ayes 5 Nays 0

General Reports of Officers were given by: Board Secretary Gaiser, Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Irish and Managing Director Borchard.

Commissioners' Comments: None
Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 8:58 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 28th of May 2019

Present Commissioners: **Kestner, Sangster, Adams, Crannell & Hare**

Absent Commissioners: **None**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Engineering Irish, Director of Finance & Benefits Girard, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Sangster moved to approve the minutes of the regular meeting of May 14, 2019. Seconded by Commissioner Hare.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 5 (Adams, Crannell, Hare, Sangster, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering Irish discussed the bids received for the Chapin Road over Weeks Drain project and recommended awarding the contract to Wonsey Tree Service for \$377,333.60.

Commissioner Hare moved to award the contract for the Chapin Road over Weeks Drain project to Wonsey Tree Service for \$377,333.60. Seconded by Commissioner Crannell.

Ayes 5 (Crannell, Hare, Sangster, Adams, Kestner) Nays 0

Director of Engineer Irish discussed the Act 51 Resolution for Non-Motorized Improvements and recommended approval.

Commissioner Sangster offered the following resolution and moved for adoption.

WHEREAS, the County of Saginaw, State of Michigan receives Act 51 funds from the

State of Michigan, and

WHEREAS, the County of Saginaw is currently in non-compliance with the Actual qualified expenditures for Non-motorized Improvements Section 10k of the Act 51 law, and

WHEREAS, the County of Saginaw in order to achieve compliance with the state of Michigan, Section 10k of the Act 51 law must present a plan to expend at least \$1,931,000 within the next three years on non-motorized transportation improvements, and

WHEREAS, the County of Saginaw after reviewing the Reporting Guidelines for Non-motorized Transportation Expenditures of the State of Michigan, Street Financial Report and the needs of the populace does hereby submit the following proposal;

NOW, THEREFORE BE IT RESOLVED:

That the County of Saginaw hereby submit to the State of Michigan a plan to:

	Year	Location / Description	Township	Estimate
1.	2019	O'Hern Road over Scholtz and O'Hearn Drain. Culvert replacement and tree clearing for Safe Routes to School Project.	Thomas	\$31,000
2.	2020	Davis Road - Titawabawassee Road to Pierce Road. Construct 4' shoulders on 1.95 mile road project.	Kochville	\$300,000
3.	2020	Dixie Highway – Airport Road to Junction Road. Construct 8' shoulders on 1.3 mile road project.	Bridgeport	\$400,000
4.	2021	Corunna Road – Johnstone Road to Peet Road. Construct 4' shoulders on 3 mile road project.	Chesaning	\$420,000
5.	2022	Kochville Road – Michigan Road to Melbourne Road. Construct 4' shoulders on 2 mile road project.	Kochville	\$280,000
6.	2022	McCarty Road – Bay Road to Fashion Square Blvd.	Saginaw	\$45,000
7.	2022	Hess Road – Towerline Road to Ruff Road. Construct 4' shoulders on 1.5 mile road project.	Buena Vista	\$210,000
8.	2023	Freeland Road – Orr Road to River Road. Construct 4' shoulders on 1.75 mile road project.	Tittabawassee	\$245,000

Motion seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Adams, Crannell, Kestner) Nays 0

Managing Director Borchard introduced TJ Bucholz from Vanguard Public Affairs and a discussion was held with Beth London, Phil Karwat, Tom Mayan, Larry Tibbits, Dennis Kraft and Michael Webster regarding a countywide millage.

General Reports of Officers were given by: Board Secretary Gaiser, Director of Finance & Benefits Girard, Director of Engineering Irish and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:36 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 11th of June 2019

Present Commissioners: **Kestner, Sangster, Adams, Crannell & Hare**

Absent Commissioners: **None**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Engineering Irish, Director of Maintenance Medina, Director of Finance & Benefits Girard, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Hare moved to approve the minutes of the regular meeting of May 28, 2019. Seconded by Commissioner Sangster.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 5 (Adams, Crannell, Hare, Sangster, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard presented the contract with Vanguard Public Affairs and a discussion was held.

Director of Engineering Irish discussed the reclassification of Tittabawassee Road between Meridian Road and Hemlock Road in Jonesfield and Richland Townships and between Orr Road and Gleaner Road in Tittabawassee and Thomas Townships. Support is for the reclassification of Tittabawassee Road from a local road to a primary road.

Commissioner Sangster moved to approve reclassification of Tittabawassee Road. Seconded by Commissioner Crannell.

Ayes 5 (Crannell, Hare, Sangster, Adams, Kestner) Nays 0

Commissioner Hare moved, upon recommendation of Director of Engineering Irish to approve the MDOT contract (Contract No. 19-5295) and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of June 11, 2019 by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated May 16, 2019, attached hereto and made a part hereof:

PART A – STATE PARTICIPATION

The removal and replacement of the structure # 9211, which carries Fergus Road over Fairchild Creek, Section 21, T10N, R04E, Albee Township, Saginaw County, Michigan; the reconstruction of approaches to the structure for approximately 525 feet westerly and 509 feet easterly of the structure; and all together with necessary related work.

PART B – NO STATE PARTICIPATION

Name plate installation work for the structure # 9211, which carries Fergus Road over Fairchild Creek, Section 21, T10N, R04E Albee Township, Saginaw County, Michigan; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal and State law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT has been approved for financing in part with funds appropriated to the Local Bridge Fund pursuant to Section 10(5) of Act 51, Public Acts of 1951, as amended, for the state Local Bridge Program: and

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Deb Kestner, Chairperson, and Kathryn Gaiser, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Crannell.

General Reports of Officers were given by: Board Secretary Gaiser, Director of Finance & Benefits Girard, Director of Maintenance Medina, Director of Engineering Irish and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:02 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 25th of June 2019

Present Commissioners: **Kestner, Sangster, Adams, Crannell & Hare**

Absent Commissioners: **None**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Engineering Irish, Director of Maintenance Medina, Director of Finance & Benefits Girard, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Sangster.

Ayes 5 Nays 0

Commissioner Sangster moved to approve the minutes of the regular meeting of June 11, 2019. Seconded by Commissioner Adams.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 5 (Adams, Crannell, Hare, Sangster, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard presented the Polling Proposal with Denno Research and a discussion was held.

Commissioner Crannell moved to approve the Polling Proposal with Denno Research as presented. Seconded by Commissioner Hare.

Ayes 5 (Crannell, Hare, Sangster, Adams, Kestner) Nays 0

Managing Director Borchard discussed the MCRCSIP Annual Membership Meeting, July 17, 2019 – July 18, 2019 in Mount Pleasant and recommended sending staff and any commissioners interested in attending.

Commissioner Adams moved to approve sending staff and any commissioners interested in attending to the MCRCSIP Annual Membership Meeting, July 17, 2019 – July 18, 2019

in Mount Pleasant. Seconded by Commissioner Crannell.
Ayes 5 (Hare, Sangster, Adams, Crannell, Kestner) Nays 0

Managing Director Borchard discussed the Blue Water Meeting, July 25, 2019 in Clyde Twp. and recommended sending staff and any commissioners interested in attending.

Commissioner Hare moved to approve sending staff and any commissioners interested in attending to the Blue Water Meeting, July 25, 2019 in Clyde Twp. Seconded by Commissioner Sangster.

Ayes 5 (Sangster, Adams, Crannell, Hare, Kestner) Nays 0

Director of Engineering Irish recommended submitting for the MDOT Engineering Reimbursement.

Commissioner Sangster moved to approve the submittal of the MDOT Engineering Reimbursement. Seconded by Commissioner Crannell.

Ayes 5 (Adams, Crannell, Hare, Sangster, Kestner) Nays 0

General Reports of Officers were given by: Board Secretary Gaiser, Director of Finance & Benefits Girard, Director of Maintenance Medina, Director of Engineering Irish and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:07 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 9th of July 2019

Present Commissioners: **Kestner, Sangster, Adams, & Crannell**

Absent Commissioners: **Hare**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Engineering Irish, Director of Maintenance Medina, Director of Finance & Benefits Girard, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Adams.

Ayes 4 Nays 0

Commissioner Adams moved to approve the minutes of the regular meeting of June 25, 2019. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 4 (Adams, Crannell, Sangster, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

PRESENTATION:

Heather Thomas of Gardner, Provenzano, Thomas & Luplow, PC CPA presented the FY 2018 audit.

NEW BUSINESS:

Director of Finance & Benefits Girard recommended approval of the FY 2018 audit as presented.

Commissioner Crannell moved to approve the FY 2018 audit as presented. Seconded by Commissioner Sangster.

Ayes 4 (Crannell, Sangster, Adams, Kestner) Nays 0

Managing Director Borchard discussed the Annual MERS Conference, October 3-4, 2019

in Traverse City. Mr. Borchard recommended sending two staff members as well as any Commissioners interested in attending.

Commissioner Sangster moved to approve sending two staff members plus any Commissioners interested in attending to the Annual MERS Conference, October 3-4, 2019 in Traverse City. Seconded by Commissioner Adams.

Ayes 4 (Sangster, Adams, Crannell, Kestner) Nays 0

Director of Maintenance Medina discussed the bids received for the administration building renovations and recommended awarding the contract to Sorenson Gross Company for \$165,000.

Commissioner Sangster moved to award the contract for the administration building renovations to Sorenson Gross Company for \$165,000. Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Adams, Crannell, Kestner) Nays 0

Director of Engineering Irish discussed the bids received for the 2019 Concrete Repairs, Williamson Rd. Box Culvert and Baker Rd. Reconstruction and recommended awarding the contract to Rodney Woods for \$87,466, Rohde Brothers Excavating for \$424,629 and Rohde Brothers Excavating for \$563,188, respectively.

Commissioner Crannell moved to award the contract for the 2019 Concrete Repairs, Williamson Rd. Box Culvert and Baker Rd. Reconstruction to Rodney Woods for \$87,466, Rohde Brothers Excavating for \$424,629 and Rohde Brothers Excavating for \$563,188, respectively. Seconded by Commissioner Adams.

Ayes 4 (Adams, Crannell, Sangster, Kestner) Nays 0

General Reports of Officers were given by: Board Secretary Gaiser, Director of Finance & Benefits Girard, Director of Maintenance Medina, Director of Engineering Irish and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:09 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 23rd of July 2019

Present Commissioners: **Kestner, Sangster, Adams, Crannell & Hare**

Absent Commissioners: **None**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Finance & Benefits Girard, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda with one addition. Seconded by Commissioner Sangster.

Ayes 5 Nays 0

Commissioner Hare moved to approve the minutes of the regular meeting of July 9, 2019. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 5 (Adams, Crannell, Hare, Sangster, Kestner) Nays 0

PUBLIC COMMENTS: Kurt Kiessling, Birch Run Twp. Trustee addressed the board regarding Willard Rd.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed the NIMARC/ASIMARC Annual Joint Conference, September 11-12, 2019 at Firekeepers and recommended sending two staff members and any commissioners interested in attending.

Commissioner Hare moved to approve sending two staff members and any commissioners interested in attending the NIMARC/ASIMARC Annual Joint Conference, September 11-12, 2019. Seconded by Commissioner Crannell.

Ayes 5 (Crannell, Hare, Sangster, Adams, Kestner) Nays 0

Director of Maintenance Medina discussed his heavy equipment order for 2020 and recommended approval.

Commissioner Sangster moved to approve the heavy equipment order for 2020. Seconded by Commissioner Adams.

Ayes 5 (Hare, Sangster, Adams, Crannell, Kestner) Nays 0

Director of Maintenance Medina discussed the Truck and Trailer Training in Midland on 9/10/19-9/12/19 and recommended sending five staff members.

Commissioner Sangster moved to approve sending five staff members to the Truck and Trailer Training in Midland on 9/10/19-9/12/19. Seconded by Commissioner Crannell.

Ayes 5 (Sangster, Adams, Crannell, Hare, Kestner) Nays 0

Director of Maintenance Medina discussed the Superintendent's Annual Conference, 10/2/19-10/4/19 in Frankenmuth and recommended sending four staff members.

Commissioner Adams moved to approve sending four staff to Superintendent's Annual Conference, 10/2/19-10/4/19 in Frankenmuth. Seconded by Commissioner Crannell.

Ayes 5 (Adams, Crannell, Hare, Sangster, Kestner) Nays 0

Director of Finance and Benefits Girard discussed that an employee has requested to purchase generic service credit time through Michigan Employees Retirement System (MERS). The cost is solely the responsibility of the employee, with no cost to the Road Commission and the process requires the Chairperson's signature. Director of Finance and Benefits Girard recommends approval of this request.

Commissioner Hare moved to approve the employee request for the purchase of generic service credit time through MERS. Seconded by Commissioner Adams.

Ayes 5 (Crannell, Hare, Sangster, Adams, Kestner) Nays 0

Commissioner Kestner discussed the Saginaw County Chamber of Commerce event regarding road funding that will be held on 8/27/19.

General Reports of Officers were given by: Board Secretary Gaiser, Director of Finance & Benefits Girard, Director of Maintenance Medina, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:03 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3110 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 13th of August 2019

Present Commissioners: **Kestner, Sangster, Adams, & Crannell**

Absent Commissioners: **Hare**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Finance & Benefits Girard, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Commissioner Adams moved to approve the minutes of the regular meeting of July 23, 2019. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Adams.

Ayes 4 (Adams, Crannell, Sangster, Kestner) Nays 0

PUBLIC COMMENTS: Mike Rybicki, MLR Engineering

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed the Saginaw County Chamber of Commerce Legislative Breakfast and the conflict with the breakfast and the next board meeting.

Managing Director Borchard reviewed the polling results from Denno Research and the next steps.

Director of Finance and Benefits Girard recommended approval of the Amended FY 2019 Budget.

Commissioner Sangster moved to approve the Amended FY 2019 Budget as presented. Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Adams, Crannell, Kestner) Nays 0

Director of Engineering Irish discussed the Final Plat Approval of North Meadows 2 in Tittabawassee Twp. and recommended approval.

Commissioner Sangster moved to approve the Final Plat Approval of North Meadows 2 in Tittabawassee Twp. Seconded by Commissioner Crannell.
Ayes 4 Nays 0

General Reports of Officers were given by: Board Secretary Gaiser, Director of Finance & Benefits Girard, Director of Maintenance Medina, and Managing Director Borchard.

Commissioners' Comments: None
Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:17 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 10th of September 2019

Present Commissioners: **Kestner, Sangster, Adams, Crannell & Hare**

Absent Commissioners: **None**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Engineering Irish, Director of Finance & Benefits Girard, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Hare moved to approve the minutes of the regular meeting of August 13, 2019. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Ayes 5 (Adams, Crannell, Hare, Sangster, Kestner) Nays 0

PUBLIC COMMENTS: Cheryl Hadsall, Saginaw County Commissioner

UNFINISHED BUSINESS:

Managing Director Borchard discussed the contract with Vanguard Public Affairs and recommended approval.

Commissioner Hare moved to approve the contract with Vanguard Public Affairs for \$5,750 a month through December 2019. Seconded by Commissioner Adams.

Ayes 5 (Crannell, Hare, Sangster, Adams, Kestner)

NEW BUSINESS:

Managing Director Borchard discussed the CRA Public Relations Workshop, October 22, 2019 in Frankenmuth and recommended sending two staff members and any commissioners interested in attending.

Commissioner Sangster moved to approve sending two staff members and any commissioners interested in attending the CRA Public Relations Workshop, October 22, 2019 in Frankenmuth. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Adams, Crannell, Kestner)

Commissioner Crannell moved, upon recommendation of Director of Engineering Irish to approve the MDOT contract (Contract No. 19-5430) and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of September 10, 2019 by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated July 30, 2019, attached hereto and made a part hereof:

Hot mix asphalt cold milling and resurfacing work along Tittabawassee Road from Midland Road (Highway M-47) to Mackinaw Road; including full depth hot mix asphalt joint and crack repair and pavement marking work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal and State law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT or portions of the PROJECT, as the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Deb Kestner, Chairperson, and Kathryn Gaiser, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Hare.

Ayes 5 (Sangster, Adams, Crannell, Hare, Kestner)

Commissioner Crannell moved to approve the following resolution:

WHEREAS, the Saginaw County Road Commission did accept jurisdiction over the Eagle Forest Subdivision, Tittabawassee Twp.; and

WHEREAS, it is necessary to furnish certain information to the State of Michigan to place this street/site condominium within the Saginaw County Road system for the purpose of obtaining funds under Act 51, P.A. 1951 as amended;

NOW, THEREFORE, BE IT RESOLVED, that the Eagle Forest Subdivision, Tittabawassee Twp. is accepted into the Saginaw County Road System.

Seconded by Commissioner Hare

Ayes 5 Nays 0

Director of Engineering Irish recommended designating herself to represent SCRC on the MATS technical committee, and Dennis Borchard and Travis Hare as alternates.

Commissioner Hare moved to approve the designation of Marissa Irish as a representative for the MATS technical committee and Dennis Borchard and Travis Hare as alternates. Seconded by Commissioner Sangster.

Ayes 5 Nays 0

General Reports of Officers were given by: Board Secretary Gaiser, Director of Finance & Benefits Girard, Director of Maintenance Medina, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: Cheryl Hadsall, Saginaw County Commissioner

There being no further business, Commissioner Adams moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:19 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 24th of September 2019

Present Commissioners: **Kestner, Sangster, Adams, Crannell & Hare**

Absent Commissioners: **None**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Engineering Irish, Director of Finance & Benefits Girard, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Hare moved to approve the minutes of the regular meeting of September 10, 2019. Seconded by Commissioner Adams.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Ayes 5 (Adams, Crannell, Hare, Sangster, Kestner) Nays 0

PUBLIC COMMENTS: Brian Stark, Saginaw County Planning Dept.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Finance and Benefits Girard discussed the Annual Certification of Employee-Related Conditions for compliance with Section 18j of Public Act 51 and recommended approval.

Commissioner Hare moved to approve the Annual Certification of Employee-Related Conditions for compliance with Section 18j of Public Act 51. Seconded by Commissioner Crannell.

Ayes 5 (Crannell, Hare, Sangster, Adams, Kestner) Nays 0

Commissioner Sangster moved, upon recommendation of Director of Engineering Irish to approve the MDOT contract (Contract No. 19-5457) and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of September 24, 2019 by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated August 29, 2019, attached hereto and made a part hereof:

Hot mix asphalt base crushing, shaping, and resurfacing work along Seymour Road from Bell Road to Dorwood Road; including drainage improvement, and pavement marking work; and all together with necessary related work.

WITNESSETH:

WHEREAS, the PROJECT has been approved for financing in part with funds appropriated to the Transportation Economic Development Fund, hereinafter referred to as "TED FUNDS" pursuant to PA 234 of the Public Acts of 1987, MCL 247.660; and

WHEREAS, it was determined that the PROJECT as described by this contract qualifies for funding pursuant to PA 233, Section 2(2); Public Act of 1987 and categorized as;

D FUNDED PROJECT

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT or portions of the PROJECT, as the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Deb Kestner, Chairperson, and Kathryn Gaiser, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Adams, Crannell, Kestner) Nays 0

Commissioner Hare moved, upon recommendation of Director of Engineering Irish to approve the MDOT contract (Contract No. 19-5455) and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of September 24, 2019 by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated August 26, 2019, attached hereto and made a part hereof:

Hot mix asphalt roadway reconstruction work along Ambrose Road and Bishop Road from Curtis Road to Shiawassee Refuge Wildlife Drive; including intersection improvement and drainage improvement work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT or portions of the PROJECT, as the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

FEDERAL LANDS HIGHWAYS

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Deb Kestner, Chairperson, and Kathryn Gaiser, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Crannell.

Ayes 5 (Sangster, Adams, Crannell, Hare, Kestner) Nays 0

Director of Engineering Irish recommended acceptance of the 3rd St. ROW in Tittabawassee Twp.

Commissioner Sangster moved to accept the 3rd St. ROW as presented. Seconded by Commissioner Crannell.

Ayes 5 (Adams, Crannell, Hare, Sangster, Kestner)

General Reports of Officers were given by: Board Secretary Gaiser, Director of Finance & Benefits Girard, Director of Maintenance Medina, Director of Engineering Irish, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:01 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 8th of October 2019

Present Commissioners: **Kestner, Sangster, Adams, Crannell & Hare**

Absent Commissioners: **None**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Engineering Irish, Director of Finance & Benefits Girard, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Hare moved to approve the minutes of the regular meeting of September 24, 2019. Seconded by Commissioner Sangster.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 5 (Adams, Crannell, Hare, Sangster, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed the Blue Water Meeting on October 24, 2019 in Lexington and recommended sending two staff members and any commissioners interested in attending.

Commissioner Sangster moved to approve sending two staff members and any commissioners interested in attending to the Blue Water Meeting on October 24, 2019 in Lexington. Seconded by Commissioner Crannell.

Ayes 5 (Crannell, Hare, Sangster, Adams, Kestner) Nays 0

Director of Engineering Irish recommended acceptance of the Rapanos Drain easement.

Commissioner Hare moved to approve the acceptance of the Rapanos Drain easement. Seconded by Commissioner Adams.

Ayes 5 (Hare, Sangster, Adams, Crannell, Kestner) Nays 0

Director of Engineering Irish recommended awarding the contract for the Burt Road drainage project to Zervan Brothers for \$117,738.00.

Commissioner Sangster moved to award the contract for the Burt Road drainage project to Zervan Brothers for \$117,738.00. Seconded by Commissioner Crannell.
Ayes 5 (Sangster, Adams, Crannell, Hare, Kestner) Nays 0

General Reports of Officers were given by: Board Secretary Gaiser, Director of Finance & Benefits Girard, Director of Maintenance Medina, Director of Engineering Irish, and Managing Director Borchard.

Commissioners' Comments: None
Extended Public Comments: None

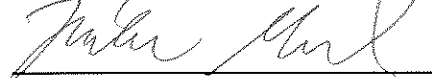
There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 8:55 a.m.**

CHAIRPERSON



Deb Kestner

BOARD SECRETARY



Kathryn Gaiser

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 22nd of October 2019

Present Commissioners: **Kestner, Sangster, Adams, Crannell & Hare**

Absent Commissioners: **None**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Engineering Irish, Director of Finance & Benefits Girard.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Hare.

Ayes 5 Nays 0

Commissioner Hare moved to approve the minutes of the regular meeting of October 8, 2019. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 5 (Adams, Crannell, Hare, Sangster, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

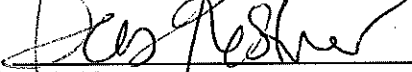
General Reports of Officers were given by: Director of Finance & Benefits Girard, Director of Maintenance Medina, Director of Engineering Irish, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 8:52 a.m.**

CHAIRPERSON



Deb Kestner

BOARD SECRETARY



Mike Girard

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 12th of November 2019

Present Commissioners: **Kestner, Sangster, Adams, Crannell & Hare**

Absent Commissioners: **None**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Engineering Irish, Director of Finance & Benefits Girard, and Board Secretary Zizumbo.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Hare.

Ayes 5 Nays 0

Commissioner Hare moved to approve the minutes of the regular meeting of October 8, 2019. Seconded by Commissioner Sangster.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 5 (Adams, Crannell, Hare, Sangster, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering Irish discussed and recommended the Award of Bell Road Design Services.

Commissioner Crannell moved to approve the Award of Bell Road Services. Seconded by Commissioner Crannell.

Ayes 5 (Crannell, Hare, Sangster, Adams, Kestner) Nays 0

Director of Engineering Irish discussed the Award of Corunna Road Design Services and recommended approval.

Commissioner Hare moved to approve the Award of Corunna Road Services. Seconded

by Commissioner Adams.

Ayes 5 (Hare, Sangster, Adams, Crannell, Kestner) Nays 0

Commissioner Sangster moved, upon recommendation of Director of Engineering Irish to approve the Freeland-River Road Resolution for Condemnation as follows:

WHEREAS, the present conditions in Saginaw County, Michigan necessitate the condemnation of private property for construction of the Freeland-River Roundabout Project; and

WHEREAS, detailed plans showing such construction improvements have been prepared and are now on file in the office of the Saginaw County Road Commission; and

WHEREAS, in order to undertake and complete the necessary work of Freeland-River Roundabout Project ("Project"), the Saginaw County Road Commission, here determines that it is necessary to obtain easements over certain private property; and

NOW, THEREFORE BE IT RESOLVED, by the authority vested in the Saginaw County Road Commission, it is hereby declared and determined that:

It is necessary to construct, the Project in Saginaw County, Michigan; and,

It is necessary to acquire and take an easement or lesser estate in real property, and other property, and other rights to certain property located in Saginaw County, Michigan, without the consent of the owners thereof, for purpose of constructing, operating, maintaining and improving the Project.

BE IT FURTHER RESOLVED, the Saginaw County Road Commission hereby directs legal counsel to institute condemnation proceedings against the owners and all other parties of interest in properties that have not agreed to grant an easement necessary for the constructing, operating, maintaining and improving the Project.

Commissioner Sangster moved to approve the Freeland-River Resolution for Condemnation. Seconded by Commissioner Crannell.

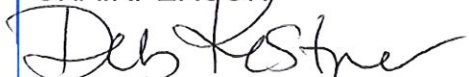
Ayes 5 (Sangster, Adams, Crannell, Hare, Kestner) Nays 0

General Reports of Officers were given by: Director of Finance & Benefits Girard, Director of Maintenance Medina, Director of Engineering Irish, and Managing Director Borchard.

Commissioners' Comments: None
Extended Public Comments: None

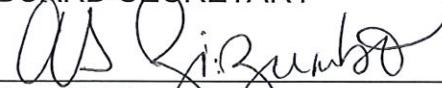
There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 8:50 a.m.**

CHAIRPERSON



Deb Kestner

BOARD SECRETARY



Angelic Zizumbo

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 26th of November 2019

Present Commissioners: **Kestner, Sangster, Adams & Crannell**

Absent Commissioners: **Hare**

TIME: 8:32 a.m. he regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Deputy Director of Finance & Benefits Hutchinson, Assistant of Engineering Hare, Director of Maintenance Medina, and Board Secretary Zizumbo.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 4 Nays 0 Absent 1

Commissioner Crannell moved to approve the minutes of the regular meeting and closed session of November 12, 2019. Seconded by Commissioner Adams.

Ayes 4 Nays 0 Absent 1

Commissioner Adams moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 4 (Adams, Sangster, Crannell, Kestner) Nays 0 Absent 1 (Hare)

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Assistant of Engineering Hare spoke about the Relocation Agreement for Kochville and Branches Drain and the Resolution for Approving the Apportionment of Operational Costs and Accepting for the File the Fiscal 2020 Budget for Saginaw Area Storm Water Authority. Ms. Irish recommends the approval of this agreement and resolution.

Commissioner Sangster moved to approve the Relocation Agreement for Kochville and Branches Drain. Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Crannell, Adams, Kestner) Nays 0 Absent 1 (Hare)

Commissioner Adams moved, upon recommendation of Assistant of Engineering Hare,

to approve the Resolution for Approving of Operational Costs and Accepting for File the Fiscal 220 Budget of Saginaw Area Storm Water Authority. Supported by Commissioner Sangster.

Ayes 4 (Sangster, Crannell, Adams, Kestner) Nays 0 Absent 1 (Hare)

General Reports of Officers were given by: Board Secretary Zizumbo, Deputy Director of Finance & Benefits Hutchinson; Director of Maintenance Medina, Assistant of Engineering Hare, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

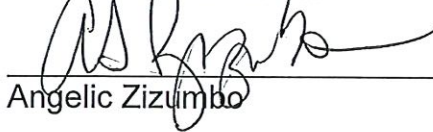
There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Adams. Motion Carried. **TIME: 9:18a.m.**

CHAIRPERSON



Deb Kestner

BOARD SECRETARY



Angelic Zizumbo

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 10th of December 2019

Present Commissioners: **Kestner, Sangster, Hare, Adams & Crannell**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Assistant to Engineering Hare, Director of Maintenance Medina, and Board Secretary Zizumbo.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5 Nays 0 Absent

Commissioner Sangster moved to approve the minutes of the regular meeting and closed session of November 26, 2019. Seconded by Commissioner Adams.

Ayes 5 Nays 0 Absent

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 5 (Adams, Crannell, Hare, Sangster, Kestner) Nays 0 Absent

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard spoke about the 2020 Level 2 Advanced Concrete Technician Recertification training being held in Lansing in January. Commissioner Hare inquired as to how many certified concrete technicians were on staff. Borchard stated at this time only one, but that Tim Brown's aspiration was to move into Joe Periard's position when Periard retires. Commission requested the motion be amended to include Tim Brown to attend Level 1 Concrete Field Testing Certification.

Commissioner Sangster moved to approve sending Joe Periard to the 2020 Level 2 Advanced Concrete Technician Recertification training and Tim Brown to the 2020 Level 1 Field Testing Certification. Seconded by Commissioner Crannell.

Ayes 5 (Crannell, Hare, Sangster, Adams, Kestner) Nays 0 Absent

Assistant Engineer Hare discussed the Crooked Tree Development Resolution.

Commissioner Sangster moved, upon recommendation of Assistant Engineering Hare, to approve the acceptance of the Resolution Crooked Tree Development. Supported by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Adams, Crannell, Kestner) Nays 0 Absent

Assistant Engineer Hare discussed the Resolution Dixie Highway EDA Grant.

Commissioner Hare moved to approve the acceptance of the Resolution of the Dixie Highway EDA Grant. Supported by Commissioner Crannell.

Ayes 5 (Sangster, Adams, Crannell, Hare, Kestner) Nays 0 Absent

Director Medina discussed the Etnyre Customer Operation and Trouble Shooting Seminar.

Commissioner Hare moved, upon recommendation from Director Medina, to approve sending 6 employees to the Etnyre Customer Operation and Trouble Shooting Seminar. Supported by Commissioner Crannell.

Ayes 5 (Adams, Crannell, Hare, Sangster, Kestner)

General Reports of Officers were given by: Board Secretary Zizumbo, Director of Finance & Benefits Girard; Director of Maintenance Medina, Assistant to Engineering Hare, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Adams Motion Carried. **TIME: 9:16a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Angelic Zizumbo

BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Monday, the 23rd of December 2019

Present Commissioners: **Kestner, Sangster, Hare, Adams & Crannell**

TIME: 8:31 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Assistant to Engineering Hare, Director of Maintenance Medina, and Board Secretary Zizumbo.

(Kestner, Sangster, Hare, Adams, Crannell)

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5 Nays 0 Absent

Commissioner Hare moved to approve the minutes of the regular meeting and closed session of December 10, 2019. Seconded by Commissioner Crannell.

Ayes 5 Nays 0 Absent

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Ayes 5 Nays 0 Absent

(Adams, Hare, Sangster, Crannell, Kestner)

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

8:33 a.m.: Commissioner Sangster moved to defer from the regular order of business to conduct a public hearing for the FY 2020 Budget. Seconded by Commissioner Crannell.

Ayes 5 Nays 0 Absent

Director of Finance & Benefits presented the FY 2020 Budget.

8:50 a.m.: Commissioner Sangster moved to close the public hearing and return to regular order business. Seconded by Commissioner Hare.

Ayes 5

Nays 0

Absent

Director of Finance & Benefits Girard reviewed the amended FY 2019 Budget and recommended approval.

Commissioner Hare moved to approve the FY 2019 Amended Budget. Seconded by Commissioner Sangster.

Ayes 5

Nays 0

Absent

(Adams, Crannell, Hare, Sangster, Kestner)

Director Girard requested approval for FY 2020 Budget.

Commissioner Hare moved to approve the budget for FY 2020. Seconded by Commissioner Crannell.

Ayes 5

Nays 0

Absent

(Crannell, Hare, Sangster, Adams, Kestner)

Director Girard gave an overview of the General Appropriations Act and recommended acceptance of the resolution.

Commissioner Crannell moved to approve the following resolution:

For the purpose of administering the General Appropriations Act in accordance with the provisions of Public Act 621 of 1978, as amended, the following provisions are included:

1. Managing Director is designated Chief Administrative Officer and Director of Finance and Benefits, is designated as Fiscal Officer.
2. The Chief Administrative Officer is authorized to transfer up to 25% of a line item amount approved in the General Appropriations Act to another line item without prior approval, but subject to approval of the Board of County Road Commissioners at their next regular Board Meeting.

Seconded by Commissioner Adams.

Ayes 5

Nays 0

Absent

(Hare, Sangster, Adams, Crannell, Kestner)

Assistant Engineer Hare spoke about the Award of Center Road Design Services Contract.

Commissioner Crannell moved to approve the Award of Center Road Design Services Contract. Seconded by Commissioner Adams.

Ayes 5 Nays 0 Absent
(Sangster, Adams, Crannell, Hare, Kestner)

Assistant Engineer Hare spoke about the Amman Road Decertification.

Commissioner Hare moved to approve the approve the Amman Road decertification. Seconded by Commissioner Sangster.

Ayes 5 Nays 0 Absent
(Adams, Crannell, Hare, Sangster, Kestner)

Managing Director Borchard spoke about the County Engineers Workshop 2020, February 4-6, 2020.

Commissioner Crannell moved to approve 3 staff members to attend the County Engineers Workshop 2020, February 4-6, 2020. Seconded by Commissioner Adams.

Ayes 5 Nays 0 Absent
(Crannell, Hare, Sangster, Adams, Kestner)

General Reports of Officers were given by: Board Secretary Zizumbo, Director of Finance & Benefits Girard; Director of Maintenance Medina, Assistant to Engineering Hare, and Managing Director Borchard.

Commissioners' Comments: None
Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:18 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Angelic Zizumbo